

October 17,2018
Town of Peru
Community Center
3 Main Rd
Peru, MA 01235

Minutes of the Board of Health Meeting 10/15/18

1. Call to order 6:05 PM.
2. Roll call Jayne Smith, Nanette Mone, Peggy White and Kay Miller present.
3. State Recording status: Peggy White.
4. Minutes from the previous meeting 8/27/18 reviewed, no corrections. A motion made and seconded and all voted in favor to approve the minutes from the previous meeting 8/27/18.
5. Review of permit applications: No pending permits, the permit for the well at the horse barn at 100 Middlefield Rd was issued, request for a perc test 247 E. Windsor Rd, witnessed and fee received for a Title V at 96 E Main Rd, perc test at 0 South Rd, installation inspection and certificate of compliance issued at 500 Peru Rd. Update for now completed septic system at 10 W Main Rd: engineer gave as requested spot grades due to concern for the grade. Both Jayne Smith and Ed Fahey inspected the system at 10 W Main Rd.
6. Jayne reports:As the banks serve as the gatekeepers for requiring Title V being enforced if a home is paid for in cash some homeowners are not aware of the Title V process so this is an enforcement in capacity issue. Many properties in Becket are very small ¼ acre, trailers, some have just a drain pipe going into a ditch which is a real public health issue. Bonny Lane is one area in Peru with old systems using Orangeberg pipe which does disintegrate over time. A letter is being written for all BOH to sign and to be sent to all real estate agents, lawyers and banks making a declaration that even if a home is purchased with cash a letter will be sent as a follow up requiring the Title V. Assessors will be sending a list of all real estate transactions monthly and any properties without Title V will be sent a letter stating that the Title V inspection will be required within 3-6 months. The BOH will need to weigh in these guidelines. If it is apparent that the same real estate agents are continuing to recommend cash sales to avoid Title V inspections the Board of Health can send a letter to the Board of Realtors Association and the real estate agent regarding this matter. Some prospective buyers are being told they do not need Title V if a property is purchased with cash, but ultimately it is the property owner. There are some situations where a Title V was performed but not submitted. Hopefully once this letter is signed the Berkshire Eagle will be contacted to educate the public. The BOH has leeway to determine to retroactively require Title V or to move forward from the present. The regulation states a 6 month time period for Title V inspections to be performed. White Wolf and All Star Construction installers permits are still needed to be completed by Kay, both were approved at the last meeting.
7. Update on hog weed: Jayne has reviewed the websites and has contacted both by phone and email the 2 organizations involved with hog weed: UMass Cooperative Extension and Department of Agricultural Resources regarding the removal and reporting process. She has not received an answer. Will place hog weed reporting link on the town website and will discuss promoting on Peru Live Wire.
8. New interface for the Town website:townofperuma.com is now up and running and the board of health information, contact information and all permit applications are available. To get directly to board of health issues add /board/health to web address. Forms will also be left in town hall for the public to pick up other than during Jayne's regular office hours.
9. Jayne shared the Organizational Guide for Board of Health for structure,function, extent of

duties, mission and power as mandated by the state, outline for what is required for posting agenda, meetings, open meeting law, quorum, minutes, public access, form to add items for upcoming meeting agenda. BOH can pass regulations as part of long term goals ie regarding well regulations .Other topics the board of health can regulate include tobacco, body art, temporary housing, portable toilets. Permit assigned log which gives a framework to improve organization and replace the permit book in 2019. Board of Health Active File checklist for each property file would give the status of permits, inspection, fees and reports in process to be completed by Jayne. Copies of the Organizational Guide were given to all board member and will be discussed at the next meeting with any suggestions for change. There continues to be work on consolidating fee schedules for surrounding small towns, online permitting. Consider a joint meeting with Windsor, Peru and Washington to compare and discuss fees. Keep installers on a rolling basis for permitting, and haulers for garbage and septic consider returning to a calender year permit. Through the Alliance are considering hiring an organization Full Circle to host the forms and provide online permitting services.

10. Invoices have come in for both the Inspectional Services and Public Health Nurse. The 1st 2 quarters for the public health nurse is \$396.25 for each quarter. And \$1875 for Inspectional services for upcoming quarter. Motion made and seconded and all voted in favor of approving due invoice payments for both public health nursing and inspectional services. Jayne reviewed her quarterly report of services which is shared by town treasurer to be sure all the fees are being paid.
11. Peru is the only town BOH that issues the permits, other town the permits are issued by the Health Inspector and approved by the board after wards. The Board discussed giving Jayne permission to fill out permits and the permit book after the completion of this current calender year, Motion made, seconded and all voted in favor.
12. A listening session sponsored by the Mass Health Officer Alliance 10/16/18 at Dalton Town Hall to review areas local BOH feel need for more training and information. Jayne will email the questions asked and answers at the session.
13. Add items for next meeting agenda: fee schedules and well regulation.
14. Next meeting planned for December 3, 2018 at 6:00PM.
15. Meeting adjourned at 7:59PM.

Minutes respectfully submitted as a draft 10/17/18 by Peggy White

