



TOWN HALL / 3 EAST MAIN ROAD / PERU, MA01235

SELECT BOARD MINUTES | JULY 2, 2018 at 6:00 P.M.

COMMUNITY CENTER

Present:

Bruce Cullett, Chairman BOS/Police Sergeant
Ed Munch, Selectman/Historical Commission
Verne Leach, Selectman/ACO/Transfer Attendant
Caleb Mitchell, Town Administrator
Irene Morrison, Selectmen's Secretary
Brian Dewkett, Fire Chief
Sam Haupt, ZBA Member
Gary Sturgis, Transfer Attendant
Kim Leach, Town Clerk
Caryn Wendling, Treasurer/Tax Collector

Residents: Jesse Pelkey

Item 1: Call to order

Meeting called to order at 6:00 P.M.

Item 2: Roll Call

Chairman Cullett present, Selectman Munch present, Selectman Leach present

Item 3: State Recording status

Recording: Selectman Leach, Secretary Morrison

Item 4: Review and Approve Meeting Minutes of 6/25/18

Mr. Cullett motions to approve the 6/25/18 Minutes pending changes. Mr. Leach seconds. All in agreement. **VOTE 3-0**

Item 5: Report from Departments

Fire Dept. - Fire Chief Dewkett Reporting

Fire Chief Dewkett reports the Dept. has one new EMT, who has passed both the written and practical parts of the exam. He has mailed in the Application for the Mass License, and will be starting with Action Ambulance. There is another individual who has passed the practical exam, but hasn't yet

scheduled his written exam. Fire Chief Dewkett reports that Jesse Pelkey drove the Tanker in the Worthington Parade.

ZBA - Sam Haupt, ZBA Member Reporting

Sam Haupt, ZBA Member indicated that he has received correspondence from Klavens Law Group regarding the interest by CVE North America, Inc. (CVE) to install a solar facility on 43 W. Main Rd. He said that there has been some initial administrative communications on the project, and that he had requested them to make a presentation to the town, which was some time ago. Mr. Haupt had given them instructions to submit a Special Permit Application. The communication from the Attorney suggests that they can proceed with the project without a Special Permit. Mr. Haupt does not agree with the Attorney's interpretation of what the By-Law says. He said that we need to solicit help from Town Council.

Mr. Cullett motions to refer this to Town *Council*. Mr. Leach seconds. Mr. Munch recused himself. Both Mr. Cullett and Mr. Leach are in agreement. **VOTE 2-0**

Mr. Haupt recommends that if the Building Inspector receives an application for a Building Permit, that he refer that application either to the BOS, Mr. Haupt or Town Council.

ACO - Animal Control Officer Verne Leach Reporting

ACO Leach received a letter from the Treasurer. He indicated that there was a dog hit by a vehicle. ACO Leach said "they took care of it for the 10 days that I had to hold it, and then they decided to adopt the dog. They have had the dog for 1 month, and have decided not to keep the dog, and would like reimbursement from the Town for \$85.00. The \$85.00 is the adoption fee which would have never occurred if nobody had adopted the dog. It would have gone to the Humane Society, and they would have taken care of it. The way I read it in part of the contract, you don't get your money back." Mr. Cullett read the contract and stated the \$85.00 fee should not be returned.

Item 6: Discussion, Review and possible Vote to appoint Brad Torrey to Conservation Commission

Mr. Cullett said that there was a resignation from the Conservation Commission last week, so this position would be filled for the term that was left by the person who resigned. This is a 1 year term.

Mr. Cullett motions to appoint Brad Torrey to the Conservation Commission for a 1 year term. Mr. Munch seconds. *All* in agreement. **VOTE 3-0**

Mr. Cullett said the 5th position with the Conservation Commission is still posted. It was discussed last week to contact people who used to serve on the Conservation Commission to see if they would be interested in serving again.

Npte: Caleb Mitchell was appointed to the Conservation Commission on 6/25/18 . Appointment papers signed on 7/2/18.

Item 7: **Discussion, Review and possible Vote to appoint Bonny DiTomasso to Zoning Board of Appeals**

Correspondence has been received from Anthony Boyer stating he wishes to remain an Alternate on the ZBA.

Mr. Cullett motions to appoint Bonny DiTomasso to the Zoning Board of Appeals for a 3 year term. Mr. Munch seconds. All in agreement. **VOTE 3-0**

Item 8: **Discussion regarding Policies and Procedures with Transfer Attendants Gary Sturgis and Verne Leach**

Mr. Munch indicated that he has seen people throwing stuff in the bulk containers who aren't going to the Transfer Attendant to pay. He said that has to be watched. Transfer Attendant Sturgis said they're busy with vehicles coming in, and having to pay attention to the compactor. Mr. Munch asked the Transfer Attendants if it would make sense for the BOS to post a sign on the front of the bulk waste container saying **"See Attendant before depositing anything in this container."** Transfer Attendant Sturgis said that there should be another sign made up for the metal container that says, **"DANGER, Enter at your own risk."** Mr. Munch said, "if someone brings something in that they think someone else could want or use i.e.: lawnmower, then leave it outside."

Transfer Attendant Leach suggested a punch card for the bulk dumpster rather than a turnover sheet. He said that Hinsdale uses punch cards. He will find out more from them in how it works. He said that there would be no turnovers or money involved. Transfer Attendant Gary Sturgis agrees that the punch card would be better.

Transfer Attendant Leach said, "you could leave on a Wednesday, nothing is in the dumpster, you come back on Saturday to open up, and there's stuff in there. The garbage compactor is full. That's a problem." Mr. Cullett said "it's time we put a camera down there."

Item 9: **Interview with Cathy MacPhail for part-time Town Hall Cleaning Position**

Mr. Cullett explained the position to Applicant, Cathy MacPhail. He said that the position is for 12 hrs. a month to clean the Town Hall. The schedule would be dependent upon what's happening at Town Hall. He said that the cleaning should happen on a regular basis, but also before any major function. He told her that we rent out the Community Center occasionally, and we've had issues where we expected it would be clean when it's turned back over to us, so that when someone rents it, they can expect it to be clean.

Currently, Cathy MacPhail works part time for Molari as a temp in the healthcare part of it, through Elder Services. Mr. Munch said that if she were to come across anything that she thinks would be of interest to the BOS to let them know. Mr. Munch indicated that he has been told we need a new vacuum. Mr. Cullett let her know that the Treasurer, Caryn Wendling is the person that does the purchasing. If she needs supplies, she would go to her. She said she's flexible and that she has set clients, most in the mornings. She asked when the job would start. Mr. Cullett said, "we need someone

right away. We have to go through a formal process of discussion and voting for hiring someone. Next Monday we have a meeting in which we would have it on the Agenda for discussion and possible vote." Mr. Munch said the earliest would be in 2 wks. Mr. Leach recused.

Item 10: **Discussion of letter to Residents on private roads plowed by the Town regarding required Maintenance of private roads and trimming of trees and brush**

Mr. Cullett told TA Mitchell that a list needs to be compiled of the residents or property owners residing on the private roads. Once that list is compiled, a form letter will need to be constructed so that everyone gets the same information. The letter should basically state that in order for the Highway Dept. to continue plowing the roads in the winter, as property owners, they need to maintain those roads in a suitable condition for us to plow, meaning that trees and brush need to be trimmed back so that they're not damaging our trucks as they're plowing. i.e.: breaking mirrors, etc. There are gravel roads in a condition that are damaging our plows, have large potholes with big rocks protruding from them, and things of that nature. Any turnarounds that have been agreed to in the past, we have large trucks that take care of these roads that need a place to turn around on the road that's a dead-end for example, that's larger than what a normal pick-up truck would require. Keep personal equipment such as automobiles back off of the right of way of the road. Mr. Munch said that Highway Supt. Russell should be involved before TA Mitchell considers putting the letter together. Another thing he would like to see is, once we come up with a letter, it should be sent to our Legal Council before sending the letter out. Mr. Leach said it should be one set letter to cover everybody. Mr. Munch said that on the letter it should say, "any questions, contact the BOS or the Highway Supt. Mr. Leach asked, "liability wise, should we even be in there?" TA Mitchell suggested that Town Council review the letter before sending it out.

Item 11: **Discussion, Nomination and possible Vote for Chairman of the Board of Selectmen**

Mr. Cullett motions to nominate and vote for Mr. Munch to be the new Chairman of the BOS.

Mr. Leach seconds. Both Mr. Cullett and Mr. Leach are in agreement. Mr. Munch recused. **VOTE 2-0**

Mr. Munch will begin his position as Chairman of the BOS after this meeting has been adjourned.

Item 12: **Review and approve Accounts Payable, Treasury Warrants and Payroll Warrants**

Matters discussed, but not listed, brought up for discussion to the extent permitted by law.

Jesse Pelkey, Resident said that a neighbor's dog killed 25 of his chickens on his property. Mr. Cullett said he doesn't know how the Town could be held liable if the dog that has done the damage was identified, and the owner of the dog was identified. ACO Leach said that before he arrived, Mr. Pelkey and the owner of the dog talked, and the owner said that he would pay whatever Mr. Pelkey came up with. The owner of the dog and Mr. Pelkey agreed to a payment of \$280.00 for 25 chickens. Mr. Pelkey was paid the \$280.00 by the neighbor. Mr. Munch said the dog was not on leash control. ACO Leach said if it's the first offense, they get a warning. Mr. Munch said "this dog may be a problem dog, and can't be tolerated."

Item 13: **Adjourn**

Mr. Cullett motions to adjourn the BOS Meeting. Mr. Leach seconds. All are in agreement. **VOTE 3-0**

Meeting adjourned at 8:22 P.M

Articles used in BOS Meeting

Meeting Minutes of 6/25/18

Agenda of 7/2/18

Sign-in sheet of 7/2/18

Correspondence from Klavens Law Group on behalf of CVE North America, Inc.

Correspondence from Anthony Boyer, ZBA Alternate

Appointment Papers for: Bonny DiTomaso, ZBA for a term of 3 years; Kimberly Wetherell, Conservation Commission for a term of 3 years; Caleb Mitchell, Conservation Commission for a term of 4 years; Brad Torrey, Conservation Commission for a term of 1 year

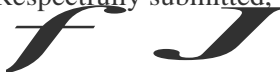
Letter from Treasurer

Dog Application

Vendor Warrant

Payroll Warrant Q. V

Respectfully submitted,



Irene J. Morrison
Administrative Assistant

Chairman, Bruce Mr. Cullett



Selectman Verne Mr. Leach



Selectman Ed Mr. Munch



Approved: 1/4gJ —