



TOWN HALL | 3 EAST MAIN ROAD | PERU, MA 01235

**SELECT BOARD MINUTES | OCTOBER 9, 2018 at 6:30 P.M.**  
COMMUNITY CENTER

**Present:**

**OFFICIAL**

Ed Munch, Chairman/Historical Commission  
Bruce Cullett, Selectman/Police Sergeant  
Verne Leach, Selectman/ACO/Transfer Attendant  
Caleb Mitchell, Town Administrator/Con Com  
Brian Dewkett, Chief of Fire Dept.  
Irene Morrison, Administrative Assistant

**Residents:**

Item 1: **Call to order:** 6:30 p.m.

Item 2: **Roll Call:** Chairman Munch present, Selectman Leach present, Selectman Cullett present

Item 3: **State recording status:** Selectman Leach & Adm. Asst. Morrison recording

Item 4: **Review and Approve Meeting Minutes for 10/1/18**

Mr. Munch requests that the Meeting Minutes of 10/1/18 be reviewed at the next BOS Meeting of 10/15/18.

Item 5: **Report from Departments**

**Fire Dept. – Chief Dewkett reporting**

Chief Dewkett said that he has received the base radio back. The bill for the 2 mikes has been turned in, but he still hasn't received the bill for the base radio as of yet. He reports that he just received the final piece of the new gear that were ordered.

Chief Dewkett said all 4 trucks that were inspected last year, were inspected again last weekend. He indicated that 2 weeks ago when the rescue truck went in for a sticker, the injector control pressure regulator failed to operate while he was in the inspection bay. Since then, he has it up and running.

Chief Dewkett said he has an issue with the new phones. He said when you dial the original number of 655-8811, you get nothing but a busy signal. TA Mitchell indicates that Crocker is coming tomorrow morning. Crocker still hasn't switched the phones over, which leaves the phones still under Verizon.

### **Town Administrator – TA Mitchell reporting**

TA Mitchell said he sent a letter to Mr. Frank Krol, telling him to remove the rocks along the edge of Marlow Dr. In the letter, TA Mitchell said the rocks needed to be removed permanently in order for the Highway Dept. to plow the roadway without damage to Highway equipment and to protect public safety.

TA Mitchell said he received a call from Tina Lovalette of 3 Greylock Circle, regarding the letter she had received about plowing on private roads. She said they were bringing their own gravel in to repair the road. She said she's not doing the whole road, but that she will do the road near her property, and clean up the area near her driveway, pruning of brush etc. She also has arranged for plowing. TA Mitchell said one of the problems that she mentioned to him is that a lot of people who bought their property, were not informed by their attorney, or they didn't read the deed closely enough, and that possibly it wasn't even in the deed.

TA Mitchell said he completed a form for MIIA, regarding cyber security. He had to call Bug Busters because he didn't have the answers to a lot of the questions that were on the form. Bug Busters gave him the answers to the questions. TA Mitchell said he reviewed the form with Treasurer/Tax Collector Wendling. MIIA offered us additional insurance if we were to have a breach of our server.

TA Mitchell has spoken with Tony Roselli about the Auditor's Report. TA Mitchell sent all the material to him, and discussed it with him on the phone. He also sent the material to Joel Bard directly at KP Law. To date, TA Mitchell indicated he hasn't received any notification from him to date. Mr. Roselli did send a proposed Library re-word. Mr. Cullett said one of the issues that Mr. Roselli brought up was that the Librarian is a Town Employee. The only body that can appoint the Librarian is the BOS, yet the BOS had nothing to do with the appointment of the current Librarian. The Board of Trustees has no legal right to appoint a Town Employee. Mr. Cullett said the BOS can authorize to have a Library Board of Trustees and appoint a Library Board of Trustees that can manage the library. Mr. Munch said he was informed by the Librarian this evening that the Library will be having an evaluation of the building done.

TA Mitchell said he sent an e-mail to Anna Lucey and found out that she's out on maternity leave. Someone else that's covering for her, left a message for TA Mitchell. She didn't leave a phone number. She told him that she would follow up and send him an e-mail so that he could contact her. He said she never sent him an e-mail. The BOS told him to contact Peter Larkin. TA Mitchell said that he sent Mr. Larkin a summary of everything we've done. Mr. Munch said, "according to Verizon, they are just about done with their wire poling."

TA Mitchell said that Highway Supt. Russell told him he's having all kinds of problems with his computer, it's old and not functioning right. He wants to get a computer for the Highway Garage, and have it set up with all his files transferred.

### **BOS – Mr. Cullett reporting**

Mr. Cullett said the deadline for the MIIA Grant is November 11, 2018. TA Mitchell said he sent attachments to Highway, Police, Fire, and Emergency Management Director. Mr. Cullett asked him to send an e-mail to those parties "to get them together so we can put our heads together and make a logical request." He indicated what we really need are security cameras around the Transfer Station, Highway Garage, and Fuel Tanks.

Mr. Cullett said he went to the AT&T store last week to set up a cell phone as a town owned phone for COA Director Chieffo, but he didn't have the password for the account to be able to do that. There will be further discussion regarding a computer and a cell phone for the COA Director at the next BOS meeting.

**Item 6: Discussion, Review and Possible Vote to hire Highway Driver/Laborer**

Mr. Munch informed the BOS that Mr. Murray, whom we interviewed last week, is no longer interested in the job due to the pay.

Mr. Munch motions to hire William Zimbouski as Highway Driver/Laborer at an hourly pay rate of \$17.50, and with a 90 day probationary period. Mr. Zimbouski will begin next Monday, 10/15/18. Mr. Leach seconds. All in agreement. **VOTE 3-0**

Mr. Cullett expressed his reservations about Mr. Zimbouski having no plowing experience. That means that Highway Superintendent Russell is going into this winter with 2 guys that have never plowed snow. He said that we may be able to have Dale Weeks ride with them through a storm or so, and help them from the passenger seat. As Mr. Cullett said, "on the job training up here in the middle of winter probably is not the best option."

**Item 7: Discussion of Record Keeping for Transfer Station Permits & Punch Cards**

Mr. Munch said that at last weeks meeting, Adm. Asst. Irene Morrison volunteered to do a spreadsheet of all residents in town who have dump stickers, punch cards, and even those that don't. It can be sorted in any order. Speaking as Transfer Attendant, Mr. Leach asked "if every time someone buys a punch card, the list would have to be updated? There was no clear answer from the BOS whether it would have to be tracked, and whether it would be updated or not. Adm. Asst. Irene Morrison said she would get it started.

**Item 8: Update/Discussion and Review of Town Audit**

Mr. Munch said we're waiting for Town Counsel to get back to us on the questions regarding the Library. He said to carry this item on the Agenda.

**Item 9: Discussion, Review and Possible Vote to award Bid Contracts for Projects for Town Hall**

Mr. Cullett said he doesn't have written quotes from Jay Jewel and Dale Hoag. He wants to have written quotes before we actually announce numbers. He said he should have that by next week.

**Item 10: Discussion, Review and Possible Vote for services and additional training from Anna Osborne for Town Accountant**

Mr. Leach said that Anna Osborne contacted him, and said she's willing to do it. It would be after she works in Williamstown. She said she'd do it for \$25.00 per hour. Mr. Leach told her to go ahead and contact the Accountant. Mr. Munch asked, "how many hours is she looking at? We need to know how much this is going to cost us. Mr. Leach said, "Kathy left a lot of good notes on how to do everything, so Anna doesn't believe it's going to take that long at all." Mr. Cullett said, "that's the indication that I got." He also indicated that Accountant Torrey mentioned that her preference is to try to do as much training as she can during daylight hours vs. at night.

**Item 11: Review and approve accounts payable, treasury warrants**

**Item 12: Adjourn**

Mr. Munch motions to adjourn the 10/9/18 BOS Meeting. Mr. Leach seconds. All in agreement. **VOTE 3-0**

**The BOS Meeting adjourned at 7:51 p.m.**

**Articles used:**

Agenda of 10/9/18  
Copy of letter to Frank Krol  
MIIA form for cyber security  
Vendor Warrants  
Payroll Warrants  
TA Report

Respectfully submitted,

*Irene J. Morrison*

Administrative Assistant

Ed Munch, Chairman

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Verne Leach, Selectman

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Bruce Cullett, Selectman

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Approved:

