



TOWN HALL | 3 EAST MAIN ROAD | PERU, MA 01235

SELECT BOARD MINUTES | 12/10/18 at 6:00 P.M.
COMMUNITY CENTER

Present:

Ed Munch, Chairman/Historical Commission
Bruce Cullett, Selectman/Police Sergeant
Verne Leach, Selectman/ACO
Caleb Mitchell, Town Administrator/Con Com
Irene Morrison, Administrative Assistant

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Residents: No Residents in attendance

TOWN CLERK
TOWN OF PERU

Item 1: **Call to order:** 6:00 p.m.

Item 2: **Roll Call:** Chairman Munch present, Selectman Cullett present, Selectman Leach present

Item 3: **State recording status:** Selectman Leach recording; Adm. Asst. Morrison recording

Item 4: **Interview Bret MacPhail for Highway Driver/Laborer Position 6:00 P.M.**

Hwy. Supt. Russell not present. The interview with Bret MacPhail will be re-scheduled to 12/17/18

Item 5: **Discussion, Review, and possible vote to approve Service Contract for Heating System**

As discussed at the last meeting of 12/3/18, we wanted to solicit for quotes for the yearly heating maintenance due to being dissatisfied with the service from Four Seasons. Mr. Cullett solicited to St. Pierre Cooling and Heating, and Pioneer Plumbing and Heating. Pioneer said they are too busy to provide a quote, and wouldn't be able to do the work for some time due to being short-handed. A quote from St. Pierre has been received, and is written to perform preventive maintenance on 3 existing furnaces yearly for the cost of \$600.00. Mr. Cullett recommends services from St. Pierre Cooling. Mr. Leach asked what Four Seasons quote was. Mr. Cullett said Four Seasons quote was for \$650.00. He then asked what St. Pierre includes with their service. Mr. Cullett indicates they would change the filters, do cleaning, check out the system to address potential problems, etc.

Mr. Leach motions to accept the bid from St. Pierre Heating and Cooling for \$600.00. Mr. Munch seconds All in agreement. **VOTE 3-0**

Item 6: **Discussion, Review and possible vote to make the Town of Peru Website the Official Posting site location**

Mr. Leach said to make the Town of Peru Website the Official Posting site location, the Town Clerk would have to be notified. The Town Clerk would then send a letter to the Attorney General to complete the process. Mr. Leach said all Departments should file their Agenda's with the Town Clerk so she can keep it on file and post them on the website. Mr. Cullett said for the Selectmen Agenda, TA Mitchell could post the Selectmen Agenda directly to the website. Other Boards would give theirs to the Town Clerk to post their Agenda to the town website. Meeting Minutes from all Departments should be given to the Town Clerk, where she would then post

them on the Website. Mr. Cullett said he thinks it's a good idea, but that we should continue with the paper postings. Mr. Munch would like to see the posting on the bulletin board outside the Town Hall. Mr. Leach indicated that for any concerns regarding if the website went down, there is a website.

Mr. Cullett motions to make the town website the official posting location. Mr. Leach seconds. All are in agreement. **VOTE 3-0**

Matters not listed, but brought up for discussion to the extent permitted by law.

Mr. Cullett indicates that Rick Carl, Director of Emergency Management dropped off a letter for TA Mitchell to sign and send to the Emergency Management Agency. It is in regard to the "Statement of Interest and Non-Federal Cost Share Commitment for the 2018 Hazard Mitigation Plan. The letter is what we are proposing to put together as planned in our commitment to make our community more resilient to natural disasters. Mr. Cullett indicated that the focus of this plan is for storm damage, such as road wash outs, flash flooding, severe winter weather, high winds etc. If there is a localized event here where it may not be big enough in the region to call for a Federal response, this makes State assistance available. Mr. Leach said that in the event we get a storm in which the Governor declares a "state of emergency", we would get reimbursement. Mr. Cullett expressed the importance for this letter to go out this week.

Mr. Leach said that Departments with set office hours should post on the town website, if they know they will be out of the office, indicating that they are not going to be in their office, rather than people showing up and seeing a note on the door. He also said that he would like to see more public hours specified on the website so that the public will know when that person is here. (example: building inspector, health agency, etc.)

As ACO, Mr. Leach shared that he went to the "BART" Training. He said it was very educational, and well worth going. He indicated that the organization will go to a location of your choice. It's basically for Firefighters, First Responders, Police and ACO's. He would like to talk to each of those groups in town to see how many would be interested. If there were enough people interested, he would like to get a training session here in Peru. He said at the training session he attended, there were 2 Veterinarians, 4 Vet Techs, and a couple from Boston.

Mr. Cullett said he had gone to the Highway Garage last week, and went over the response Hwy. Supt. Russell had to the Dept. of Labor. Hwy. Supt. Russell has gone through the facilities that were identified in the Inspectors Report, and has corrected problem issues. Mr. Cullett said the things that still have to happen from here on out has to be the HazCom Program, PPE Program, Fire Safety Program etc.), all put in place. Mr. Cullett said he started taking inventory of anything that the workers in the Highway Dept. use, from diesel fuel, gasolines, aerosols, lubricants etc. so that Safety Guide sheets can be made up for all of those things. There are a couple programs that were said that we need, but in which Mr. Cullett disagrees, because we don't have 10 or more employees. TA Mitchell indicated that in the report, it was said it wasn't required if we had less than 10 employees. Mr. Cullett has asked Hwy. Supt. Russell to paint an area of the floor in front of the electrical panel to identify that area has to be kept clear. Mr. Cullett said there's a PPE Chart that the State sent for different activities, and the protective equipment that's required for those activities. Mr. Cullett told Hwy. Supt. Russell that he would talk to the BOS to make up a bare minimum policy for anyone in the Highway Garage, requiring them to have safety glasses, proper footwear, pants, etc.

Item 7: **Adjourn**

Mr. Munch motions to adjourn the 12/10/18 BOS Meeting. Mr. Leach seconds. All in agreement. **VOTE 3-0**

The BOS Meeting adjourned at 7:02 P.M.

Articles used:

12/10/18 Agenda

Letter to Massachusetts Emergency Management Agency

Quote from St. Pierre Plumbing and Heating

Bart Basic Animal Rescue Training Flyer

Respectfully submitted,

Irene J. Morrison

Administrative Assistant

Ed Munch, Chairman

A handwritten signature in black ink, appearing to read "Ed Munch", written over a horizontal line.

Verne Leach, Selectman

A handwritten signature in blue ink, appearing to read "Verne Leach", written over a horizontal line.

Bruce Cullett, Selectman

A handwritten signature in black ink, appearing to read "Bruce Cullett", written over a horizontal line.

Approved: 12-17-18