

TOWN HALL | 3 EAST MAIN ROAD | PERU, MA 01235

SELECT BOARD MEETING MINUTES | July 7, 2020 | 6:00 P.M.

COMMUNITY CENTER

Verne Leach, BOS Chairman / ACO
Ed Munch, Selectman / Historical Commission
Bruce Cullett, Selectman / Police Sergeant
Caleb Mitchell, Town Administrator
Justin Russell, Highway Superintendent
Nanette Mone, Board of Health Chair
Mitch Lacker, IT Provider, Renatus

Item 1: **Call to order:** 6:00 P.M.

Item 2: **Roll Call:** Chairman Leach present, Selectman Cullett present, Selectman Munch present

Item 3: **State recording status:** Mr. Leach & Town Administrator recording; Live stream on Town Clerk Facebook page

Item 4: **Reorganization of the Board of Selectmen:** Cullett motions to nominate Munch as Chair, Leach seconds, Vote is 2-0, Munch recuses from voting.

Item 5: **Review and Approve Meeting Minutes for 6/29/20**

Munch motions to approve 6/29/20 BOS Meeting Minutes, Cullett seconds, vote is unanimous.

VOTE 3-0

Item 6: **Update of Departments**

Highway – Justin Russell, Superintendent reporting

Highway Superintendent Russell reports the following; Parts for Mowers received. Reports chainsaw accident to Highway worker Eric Cofton, who was transported to BMC Emergency Room. He was cleared to return to work. Cullett suggests written warning due to not wearing proper safety clothing while using chainsaw.

Chair Munch reporting: Discussion of list of things to be accomplished; Installment of LED electronic sign.

Jim Kenney, Cemetery Commission: Provided Zoom instructions; Discussion of drone photos of each cemetery; Discussion of process of head stone cleaning; Munch asked if we have list of people buried? Kenney asked about Cemetery Trust Fund. Leach stated that Town Accountant has Trust Fund document. Discussion of printing Historical Book for 250th Anniversary celebration. This would be a reprinting of the book for the 200th Anniversary. Kenney stated there may be some mistakes in the book, and they will print notes to make corrections. Discussion and showing of commemorative medallion to get input from Select Board.

Town Administrator reporting: Update on Police Chief resumes; Confirmation of COVID-19 Funding.

Officer in Charge Cullett reporting: Reported the removal of two signs on South Road Extension posted by Garnet Lake Association. The roadway is not a private way.

Item 7: **Discussion with Mitch Lacker of Renatus the new IT Service Provider:**

Mr. Lacker provided a copy of the security report card. Discussion of reorganizing the server room. He provided an explanation of how he resolves issues and the use of the tickets. Discussion of providing server room key to IT Provider.

Item 8: Discussion/Conference call with Spectrum on Phone Internet 7PM

Conference call with Spectrum to discuss internet phone system and cost. All phone line numbers remain the same. Clarification made that the Town of Peru is fiber Optic only.

Item 9: Discussion with Thomas Garrity of Lenox Valley Transfer Station Facility on Transfer Station Proposal

Mr. Garrity isn't present. Item will be continued to next scheduled meeting.

Item 10: Discussion and Possible vote for Transfer Station Proposal and or other possible alternatives:

Item will be continued to next scheduled meeting

Item 11: Discussion to install mini-split climate control system for Server Room, Police Station and Highway Department utilizing the Green Community Grant

Review of bid proposal from Saint Pierre; Munch motions to accept and award bid subject to release of Green Community Grant, Leach seconds, vote is unanimous.

Item 12: Discussion and Possible vote on Fire Truck Bid:

The current high bid on the Fire Truck is \$3,700. The Reserve bid is \$5,000. Cullett recommends moving to a larger auction site such as Auction International.

Item 13: COVID-19 Updates

Leach would like to open meetings back to public. There were questions about cleaning of the Town Office Building. Cullett recommends utilizing Zoom for meetings.

Item 14: Discussion and Review of job applications for the Administrative Assistant position:

Members reviewed resumes and discussed which candidates to contact to set up interviews.

Item 15: Discussion and Possible vote on Policy for Posting Town Job openings:

Discussion and general agreement that all Town job openings should be posted.

Item 16: Board of Health Chairperson to discuss on line permitting contract:

Nanette Mone, Board of Health Chair addressed Select Board on concerns she has regarding the contract. Members decide that they need time to review the contract.

Item 17: Review and Approve accounts payable, Treasury Warrants:

No accounts payable or treasury warrants reviewed or approved.

Item 18: **Adjourn**

Munch motions to adjourn the 7-7-2020 BOS Meeting, Leach seconds, vote is unanimous **VOTE 3-0**

The 7-7-2020 BOS Meeting adjourned at 9:05 P.M

Articles used:

7-7-2020 BOS Meeting Agenda

Full Circle Contract

Employment Applications

Respectfully submitted

Caleb Mitchell

Town Administrator

Verne Leach, Chairman

A blue ink signature of Verne Leach, consisting of a large 'V' followed by a stylized 'L' and a horizontal line.

Ed Munch, Selectman

A black ink signature of Ed Munch, written in a cursive style.

Bruce Cullett, Selectman

A black ink signature of Bruce Cullett, written in a cursive style.

Approved: _____

Date