

TOWN HALL 3 EAST MAIN ROAD PERU, MA 01235

SELECT BOARD MEETING MINUTES: October 14, 2020: 6:00 P.M.

COMMUNITY CENTER

Ed Munch, BOS Chairman/Historical Commission

Bruce Cullett, Selectman/Chief of Police

Caleb Mitchell, Town Administrator

Nanette Mone, Board of Health Chair

Tonya Santaniello, Administrative Assistant

Item 1: **Call to order:** 6:00 P.M.

Item 2: **Roll Call:** Chairman Munch present, Selectman Cullett Present, Selectman Leach Absent

Item 3: **State Recording status:** Tonya Santaniello recording

Item 4: **Pledge of Allegiance to the Flag:** Lead by Selectman Munch

Item 5: **Review and Approve Meeting Minutes for 10/05/2020:** Munch made motion to approve BOS meeting minutes for 10/5/2020 pending changes, Cullett seconds, all agree. **Vote 2-0.**

Item 6: **Update to Departments:**

Board of Health: Nanette discussed Letter from Peggy White strongly discouraging traditional Halloween trick or treating. Discussed the Town of Dalton's plans to host events that everyone is welcome to attend the last week of October.

Town Administrator: TA Mitchell discussed the Cemetery Trust Fund account and the letter from Joel Bard and if someone were interested in giving a gift or donation to the Trust Fund it would be greatly appreciated. Discussed COVID-19 Application for Round 2 and that there is no up-front cash flow this time. The town would apply for the funding and provide receipts for reimbursement. Discussed handouts forwarded by the BOH regarding training for employees. Discussed one central Logbook Town officials use for anyone that comes to the Town Office for appointments and for town employees to sign in and out of the building when working.

Item 7: **Discussion and Vote to approve and sign Request for Preliminary Billing for Fiscal Year 2021:** Cullett stated this was requested by the MA DOR to make sure everyone agreed; assessors already approved. Cullett made motion to approve signing the request, Munch seconds. All agree. **Vote 2-0**

Item 8: **Discussion and Possible vote to appoint Luanne Forgea as Town of Peru Council on Aging Director:** Discussed contacting Luanne to have her come to the meeting. Continued to next meeting.

Item 9: **Discussion and Vote to authorize the State Election Warrant for November 3, 2020:** Cullett made motion to approve the State Election Warrant for November 3, 2020, Munch seconds. All agree. **Vote 2-0**

Item 10: **Discussion and possible vote to set a date for Special Town Meeting:** Discussed setting date for a Special Town Meeting sooner rather than later, possibly the week after Thanksgiving. Bruce made a motion for a Special Town Meeting date of Wednesday, December 2, 2020 at 6:00 PM, Munch seconds. All agree. **Vote 2-0**

Item 11: **Review and Discussion of proposals for Town Hall security system/building access/intercom improvements and possible vote to award same:** Cullett discussed only proposal received was from the Town's current security provider, Citizens Security. Discussed the proposal was in 2 parts. Part one was for access control for front entrance. Part two was for upgrades to existing system, upgrading to modern technologies and upgrading sensing system. Cullett made

motion to approve and award Citizens Security for Part one of the proposal; access control for the front entrance in the amount of \$3,317.50, Munch seconds. All agree. **Vote 2-0**

Item 12: Discussion of cost estimates for Business and Internet services for Town of Peru Phone System: Continued to next meeting.

Item 13: COVID-19 Updates: Nanette discussed handouts for staff, printing posters for the office, infrared thermometer for anyone who makes appointment with a town official. Discussed air scrubber and HEPA filters. Discussed Flu Clinic being held on October 24th. Discussion on purchasing 6 Laptops from the Town of Peru's IT provider Renatus Solutions using the CARES Act funds available. Cullett made motion to purchase 6 Laptops with the CARES Act funds from Renatus Solutions, Munch seconds. All Agree. **Vote 2-0**

Item 14: Discussion of Marijuana Cultivation By-Law for Town of Peru: Continued to next meeting, BOS will be forwarding to Planning Board.

Item 15: Discussion of Zoom Meeting setup for Town Meetings: Munch discussed that the BOS has a basic plan to host the next meeting through Zoom. Munch stated the meeting should still be broadcast on the Town Clerk's Facebook page in case of technical issues. Nanette asked if letting another BOH member host would be okay for their meetings. Munch said yes, the BOH can run their Zoom Meetings however they want to run them. Discussed timing of public input.

Item 16: Review and Approve accounts payable and Treasury Warrants:
Accounts payable, Treasury Warrants reviewed and approved

Item 17: Adjourn:

Munch made motion to adjourn the 10/14/2020 BOS Meeting. Cullett seconds. All agree **Vote 2-0. The 10/14/2020 BOS Meeting adjourned at 7:52 P.M.**

Articles used:

10/14/2020 BOS Meeting Agenda
10/5/2020 BOS Meeting Minutes
Letter for Preliminary Bill from Board of Assessors
Letter from BOH regarding Halloween Trick or Treating
Letter dated 1994 from Joel Bard regarding Cemetery Trust Fund
CARES ACT Round 2 Application Draft
Letter of Interest from Luanne Forgea for Council of Aging Director
State Election Warrant for November 3, 2020
Proposals for Security System
Training Handout for Staff from BOH
Quote from Renatus Solutions for 6 Laptops
Accounts payable and Treasury Warrants

Respectfully Submitted

Tonya Santaniello, Administrative Assistant

Ed Munch, Chairman

Verne Leach, Selectman

Bruce Cullett, Selectman

Date Approved: 10/19/2020

