

TOWN HALL 3 EAST MAIN ROAD PERU, MA 01235

SELECT BOARD MEETING MINUTES: November 30, 2020: 6:00 P.M.

COMMUNITY CENTER

Ed Munch, BOS Chairman/Historical Commission
Bruce Cullett, Selectman/Chief of Police
Verne Leach, Selectman/ACO
Caleb Mitchell, Town Administrator
Nanette Mone, Board of Health Chair
Jim Kenney, Historical Commission Chair/Cemetery Commission Chair
Tonya Santaniello, Administrative Assistant

Item 1: **Call to order:** 6:00 P.M.

Item 2: **Roll Call:** Chairman Munch Present, Selectman Cullett Present, Selectman Leach Present

Item 3: **State Recording status:** Tonya Santaniello recording; Live stream on Zoom Meeting

Item 4: **Pledge of Allegiance to the Flag:** Lead by Selectman Munch

Item 5: **Review and Approve Meeting Minutes for 11/16/2020:** Munch made motion to approve BOS meeting minutes for 11/16/2020, Cullett seconds, all agree. **Vote 3-0.**

Item 6: **Update to Departments: Transfer Station:** Leach discussed receiving a Sustainable Material Recovery Program Rewards Grant questionnaire from Linda Sernek of Northern Berkshire that the Town of Peru Clerk needs to fill out and send back. Cullett stated there is a list of eligible items forwarded from Highway Superintendent Justin Russell. TA Mitchell stated he had not reviewed the list and believes Russell will need to review and sign. Leach asked how the town did with the grant, TA Mitchell has not reviewed, report will be given at next BOS meeting. Leach asked if there was repair maintenance for the attendants shed. Cullett said there is a list and was not sure if it is on there. TA Mitchell stated anything that pertains to the operation of the Transfer Station and improves the efficiency is eligible.

Town Administrator: Discussed contacting Paul Marks office. Spoke with Page Delinski and asked her to speak with MBI to find out why they are not contacting the Town of Peru about the additional funds approved by the legislature. Discussed the Town Accountant, Anna requested a different computer than what the Town provided. She would like a computer that has a number pad. Mitchell spoke with the contact for CARES Act and we can buy another one if there were funds in another category that the town would not use the money. Mitchell asked if the BOS wants to return one of the computers purchased or buy another one. Cullett said we could just buy another computer since there is not much time left to use the CARES Act funds and should be around the same price with the number pad on it. Mitchell will speak with the IT Provider to order another one. Discussed phone call from MIIA about the grant submitted. MIIA gave the Town half of what was submitted and outlined what was approved to purchase. Mitchell discussed speaking with the Town of Hinsdale about signing documents when meeting through Zoom. Hinsdale uses Adobe Acrobat Pro which costs approximately \$180.00 per year. Mitchell asked if we need it, Munch stated not yet but will keep it in mind. Discussed giving Zoom account username and password to Jim Kenny for Historical/Cemetery Commission meetings and to Ed Fahey for BOH meetings. Discussed meeting with Guardian on 12/1/2020 at 10am, Munch and Cullett will be there. Munch asked how he made out with getting a computer password for him. Mitchell said he forgot to mention it to Mitch and will follow up. Munch asked how he made out with getting pricing from Crocker, Mitchell stated he sent them a few emails and left phone messages with no response.

Historical Commission: Kenney asked if Sara Adams had been sworn in. Munch stated she has been appointed by the BOS but needs contact the Town Clerk to be sworn in. Kenney stated that Ed Richards resigned from the Cemetery Commission, TA Mitchell will post the open position on the Town of Peru website.

Police Dept: Chief Cullett has nothing new to report.

Item 7: Discussion and Possible Vote to award Wi-Fi booster installation for Intercom/door access system to Renatus Solutions LLC: Cullett discussed the Wi-Fi being inadequate and weak after the Video Intercom/access control was installed. Cullett stated to address this issue he asked the IT Provider to look at it. Renatus submitted a proposal which includes a new router in that area and the wiring to get it out there. Leach stated he thinks it is long overdue. Munch said he thinks that's part of the IT Provider's job to take care of situations like this. Munch asked if they would be able to take the money out of the CARES Act funding, Cullett said yes. Munch made motion to move forward with IT Provider to install the booster, so the system works better, Cullett seconds. All agree. **Vote 3-0.**

Item 8: Discussion and Possible vote to approve increased cost of Commemorative Medallions for Town of Peru 250th Anniversary: Kenney discussed the spreadsheet provided shows the evolution of the cost estimates. Kenney said at the initial talks held in January it was communicated that the town would probably be charged \$10.00 per medallion but that was for Zinc medallions. Kenney stated he was not aware that the Pewter Medallion was \$14.50 per medallion. Discussed when placing the order, we were looking at Pewter not Zinc, and the original design was for a much simpler and lighter medallion because the cost of materials is based on the material weight. Kenney stated for selling a Pewter Medallion at \$20.00 each the break-even number would be 373 units sold. Munch said he still thinks they should stay at the \$20.00 per medallion price, Leach agrees. Cullett said it's not a bad price. Discussed overall price difference between Pewter and Zinc medallions. Cullett made a motion to move ahead with the Pewter Medallion, Leach seconds with the \$20.00 cost per medallion. Munch recused. All agree. **Vote 2-0**

Item 9: Discussion of appointment of Veteran Graves Officer: Continued to next meeting.

Item 10: Discussion of legal opinion for Conservation Fund: TA Mitchell contacted Joel Bard, waiting on response. Continued to next meeting.

Item 11: Discussion of cost estimates for Business and Internet services for Town of Peru Phone System: Waiting on numbers from Crocker, Valley Communication will be \$163.16 per month. Continued to next meeting.

Item 12: COVID-19 Updates: Nanette stated she does not have any new information but will be having a teleconference tomorrow 12/1 and can send email with any new information provided. Mitchell said the town is getting closer to the deadline for spending money for COVID related items. Mitchell said Anna, Town Accountant would be watching a scheduled FEMA webinar.

Item 13: Public Input: No public logged in to Zoom meeting. No public input.

Item 14: Review and Approve Accounts payable, Treasury Warrants, and Payroll Warrants: Accounts payable, Treasury Warrants, and Payroll Warrants reviewed and approved.

Item 15: Adjourn: Munch made motion to adjourn the 11/30/2020 BOS Meeting. Leach seconds. All agree **Vote 3-0. The 11/30/2020 BOS Meeting adjourned at 7:29 P.M.**

Articles used:

11/30/2020 BOS Meeting Agenda
11/16/2020 BOS Meeting Minutes
Veterans Graves Officer Appointment Email
Proposal from Renatus to run wire for Wi-Fi/Hardware
Commemorative Medallion Cost Increase Spreadsheet
Accounts payable, Treasury Warrants, and Payroll Warrants

Respectfully Submitted

Tonya Santaniello, Administrative Assistant

Ed Munch, Chairman

Ed Munch

Verne Leach, Selectman

Verne Leach

Bruce Cullett, Selectman

Bruce Cullett

Date Approved: 12-7-20

RECEIVED

DEC 30 2020

Kim Leach

TOWN CLERK
TOWN OF PERU