

TOWN HALL 3 EAST MAIN ROAD PERU, MA 01235

SELECT BOARD MEETING MINUTES: AUGUST 24, 2020: 6:00 P.M.

COMMUNITY CENTER

Ed Munch, BOS Chairman/Historical Commission
Verne Leach, Selectman/ACO
Bruce Cullett, Selectman/Chief of Police
Caleb Mitchell, Town Administrator
Justin Russell, Highway Superintendent
Nanette Mone, Board of Health Chair
Jim Kenney, Historical Commission Chair/Cemetery Commission Chair
Tonya Santaniello, Administrative Assistant

Item 1: **Call to order:** 6:00 P.M.

Item 2: **Roll Call:** Chairman Munch present, Selectman Cullett Present, Selectman Leach Present

Item 3: **State Recording status:** Tonya Santaniello recording; Verne Leach recording; Live stream on Town Clerk Facebook page

Item 4: **Pledge of Allegiance to the Flag:** Lead by Selectman Munch

Item 5: **Review and Approve Meeting Minutes for 7/20/2020 & 8/17/2020:** Munch made motion to approve BOS meeting minutes for 8/17/2020 pending changes, Leach seconds, all agree. **Vote 3-0.** Munch made motion to approve BOS meeting minutes for 7/20/2020 pending changes, Cullett seconds, all agree. **Vote 3-0.**

Item 6: **Update to Departments: Highway Superintendent Justin Russell:** Russell discussed meeting with Engineer for E. Windsor Road. Russell stated they took a ride on E. Windsor so the engineer could see & feel the condition. Discussed working with TA Mitchell to get the grant application completed and submitted including letters of support received. Discussed emergency culvert repair completed on E. Windsor Rd that was approximately 80 ft. long. Discussed working with contractor Beaver Solutions to install flow devices for the beavers on Bowman & Pierce. Discussed misunderstanding at Transfer Station with driver being turned away and not hauling compactor out. Transfer Attendant Leach discussed that he was waiting to hear back from Hinsdale Fire to see if they would accept the returnable cans.

Board of Health: Nanette discussed making the town's people aware of the new state ruling that children going back to school are required to get a flu shot.

Town Administrator: Mitchell discussed progress on MA Works grant application and letters of support received so far. Discussed getting a letter of support from the Municipal CEO.

Historical Commission: Chairman Jim Kenney discussed that the Cemetery Commission has requested documents associated with cemetery account, completion of mapping for North Cemetery, paperwork with locations of graves and plans for representing it. Discussed continuation of cleaning headstones.

Police Dept.: Cullett discussed appointing new Officer for one of the open positions at next meeting and he will be scheduling a few more interviews and deciding for the second open officer position.

Item 7: Discussion of cost estimates with Spectrum representative for Business & Internet services for Town of Peru Phone System: Discussed scheduling a meeting with the Spectrum Rep for Municipal Business. Continued to next meeting.

Item 8: Discussion and Possible Vote to approve the Commemorative Medallion and approve payment:
Discussed progress on the Commemorative Medallion and finalizing the design which includes interaction with company making the master model and the company that will manufacture the medallions. Discussed approving final payment and that the Town of Peru would own the design and all the files associated with the image. Munch made motion to approve Medallion design, approve payment and move forward with making 250 medallions to be sold for \$20.00 per piece. Cullett seconds, all agree. **Vote 3-0**

Item 9: Discussion and Possible Vote to approve Policy for Right of Way wood removal: Discussed Right of Way wood removal policy draft submitted by TA Mitchell. Cullett discussed changes to the policy and having a policy for clean fill generated from road maintenance going forward. Continued to next meeting.

Item 10: Discussion of 250th Anniversary Celebration: Continued to next meeting.

Item 11: COVID-19 Updates: Nanette discussed materials for sneeze guards and who would be making them. Nanette contacted one company and got pricing and contacted a second company and is waiting for pricing. Discussed Intercom and door modification progress.

Item 12: Update Hazard Mitigation Plan: TA Mitchell discussed that the BOS reviewed and approved the proposal submitted by Berkshire Regional Planning Commission during the last meeting and that Berkshire would be providing an agreement for signatures. Munch discussed progress on getting 2 citizens for the committee.

Item 13: Review and Approve accounts payable, Treasury Warrants, and Payroll warrants:
Accounts payable, Treasury Warrants & Payroll Warrants reviewed and approved

Item 14: Adjourn: Munch made motion to adjourn the 8/24/2020 BOS Meeting. Leach seconds. All agree **Vote 3-0. The 8/24/2020 BOS Meeting adjourned at 7:47 P.M.**

Articles used:

8/24/2020 BOS Meeting Agenda
7/20/2020 & 8/17/2020 BOS Meeting Minutes
Commemorative Medallion Design
Town of Peru Right of Way Wood Removal policy
Accounts payable, Treasury Warrants & Payroll Warrants

Respectfully Submitted

Tonya Santaniello, Administrative Assistant

Ed Munch, Chairman



Verne Leach, Selectman



Bruce Cullett, Selectman



Date Approved: 8/31/2020