

BOARD OF SELECTMEN MEETING

Peru Community Center

3 East Main Rd. Peru MA

Monday, August 8, 2022 @ 6:00 PM

1. Call to order
2. Roll Call
3. State recording status
4. Pledge Allegiance to the Flag
5. Review and Approve BOS Meeting Minutes for 6/27/22, 7/11/22 and 8/1/22.
6. Updates of Departments
7. Discussion, Review and Possible vote on Inspection Fees for Various Town Departments.
8. Discussion and possible vote to appoint as Election Workers the following: Sara Adams, Kathie Boucher, Kathy Borden, Margaret Chieffo, Brenda Darby, Darryl Darby, George Greule, Sharon Greule, Linda Kellogg, Terry Kellogg, Barbara Kenney, James Kenney, Cathy MacPhail, Nanette Mone, Irene Morrison, Coralie Pelkey, Amy Pharmer, Denise Shaw, Charlene Steele, Grahm Sturz, Peggy White, David Whiting, Emma Whiting
9. Discussion and possible vote to appoint Gladys Wheeler as Election Warden and Mary "Becky" Scott as Election Clerk.
10. Discussion and possible vote to finalize the Fire Command Vehicle.
11. Discussion and possible vote on contract with Patriot Properties for Assessing Services.
12. Discussion and possible vote on the UPCODE program.
13. Discussion and possible vote on Woodland Trails Partnership Member Description.
14. Public input
15. Review and Approve Accounts payable, Treasury Warrant, Payroll Warrant.
16. Adjourn

The list of matters are those reasonably anticipated by the Board which may be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

Official posting: Peru Town website: www.townofperuma.com

Posted August 4, 2022 @ 5:10pm, *Kim Leach, Town Clerk*

TOWN HALL 3 EAST MAIN ROAD PERU, MA 01235

SELECT BOARD MEETING MINUTES: August 8, 2022 @ 6:00 P.M.

Peru Community Center

Verne Leach, Chair Selectman/ACO
Bruce Cullett, Selectman/Police Chief
Doug Haskins, Selectman/Finance Committee
James Welch, Town Administrator
Terry Walker, Administrative Assistant
Justin Russell, Highway Superintendent
Jesse Pelkey, Fire Chief
Tim Sears, Building Inspector
Peter Yetman, Wiring Inspector

Public Attendees: N/A

Item 1: Call to order: 6:00 P.M.

Item 2: Roll Call: Chairman Leach present, Selectman Cullett present, Selectman Haskins present

Item 3: State Recording status: Selectman Leach for personal use

Item 4: Pledge of Allegiance to the Flag: Led by Selectman Leach

Item 5: Review and Approve BOS Meeting Minutes for 6/27/2022, 7/11/2022, and 8/1/2022:

Selectman Leach motion to approve 6/27/2022 minutes pending changes, Selectman Cullett second, 3-0

Selectman Leach motion to approve 7/11/2022 minutes pending changes, Selectman Cullett second, 3-0.

Selectman Leach motion to approve 08/01/2022 minutes pending changes, Selectman Haskins second, 2-0.

Item 6: Updates of Departments: Highway Superintendent Russell mentioned that the reclamation of East Windsor Road would begin the week of August 29th. Transfer Station Attendant Leach mentioned that 2 residents were stung by bees at the transfer station and asked Superintendent Russell to take care of the situation. Discussion regarding ARPA funds for cooling unit for the server room. Plus, there may be a possibility of using Green Communities Funding if it is cost effective. Selectman Cullett mentioned that it would cost \$20,000 for all 3 units.

Fire Chief Pelkey mentioned that the fire extinguishers need to be checked every year. Selectman Cullett asked Chief Pelkey if he could, as the Fire Chief, test the alarm system. Selectmen Cullett mentioned that alarm companies charge over \$100.00 per hour to check the alarm panel. Chief Pelkey mentioned that he is not a licensed fire alarm inspector. Fire Chief Pelkey was asked by Selectman Cullett if he could reset panels but not do testing. Selectman Cullett mentioned that we own the system and Chief Pelkey should be able to test the alarm. Fire Chief Pelkey stated that all buildings must be brought up to code and quoted from CMR that you cannot test your own system. Selectman Cullett will arrange for alarm inspections. Chief Pelkey mentioned that the EMT class in Great Barrington has been cancelled.

Fire Chief Pelkey mentioned that he has two broken windshields and MIIA needs to be notified. TA Welch mentioned that he would have the command vehicle added to the insurance policy and notify MIIA of two broken windshields. Highway Superintendent was asked to be added to the IAR System, Selectman Leach motion to put highway on IAR – the renewal contract cost is \$300.00. Selectman Haskins and Selectman Leach in favor.

TA Welch mentioned that August 15th is the deadline for Town Hall Feasibility Study, and we do not have any bids as of today.

Selectman Cullett asked Highway Superintendent Russell if highway is current on first responder and recertifications.

Selectman Leach asked TA Welch if the new credit cards have been received. TA Welch mentioned that the credit cards have not been finalized. Selectman Leach wonders why the cards have not been activated, upgraded and why the limit hasn't been increased.

Item 7: Discussion, Review and Possible vote on Inspection Fees for Various Town Departments. Selectman Leach motion to increase permits for Wiring Inspector from \$50.00 to \$60.00, Selectman Cullett second, 3-0, The inspection fees for all departments will be revisited.

Item 8: Discussion and possible vote to appoint as Election Workers the following: Sara Adams, Kathie Boucher, Kathy Borden, Margaret Chieffo, Brenda Darby, Darryl Darby, George Greule, Sharon Greule, Linda Kellogg, Terry Kellogg, Barbara Kenney, James Kenney, Cathy Macphail, Nannette Mone, Irene Morrison, Coralie Pelkey, Amy Pharmer, Denise Shaw, Charlene Steele, Graham Sturz, Peggy White, David Whiting and Emma Whiting: Selectman Leach motion to appoint election workers, Selectman Cullett second, 3-0.

Item 9: Discussion and possible vote to appoint Gladys Wheeler as Election Warden and Mary "Becky" Scott as Election Clerk: Selectman Leach motion to appoint Gladys Wheeler as Election Warden and Mary "Becky" Scott as Election Clerk, Selectman Haskins second, 3-0.

Item 10: Discussion and possible vote to finalize the Fire Command Vehicle: Fire Chief Pelkey has title and signed bill of sale for Board of Selectman. Chief Pelkey questioned if the Fire Department Association should write a letter stating they will pay for part of costs, Selectman Leach mentioned that this should come out of the Fire Department Expense Account. Selectman Leach instructed Chief Pelkey to go to the registry and register the vehicle.

Item 11: Discussion and possible vote on contract with Patriot Properties for Assessing Services: TA Welch provided a proposed contract and will forwarded to KP Law to signoff and highlight any issues. Item B # 2. 504 evaluations Selectman Leach put on hold until TA Welch gets a response from counsel. Amy Davidson will remain in the Assessor's Office until new services are hired. Selectman Cullett motion to approve contract pending KP Law's approval, Selectman Leach second, 3-0

Item 12: Discussion and possible vote on the UPCODE Program: Electronic updates were discussed along with code books. The cost for the Building, Plumbing, Fire and Wiring department electronic updates will cost \$385.00 per year. The International codes are updated every two years and books will cost more than the UPCODE program. Selectman Cullett agreed that all departments would have one username and one password to save money. Selectman Leach motion to approve \$400.00 from Continuing Ed Account for the UPCODE program, Selectman Cullett second, 3-0. The request for the UPCODE Program written by Tim Sears, Building Inspector. Discussion regarding fees charged by other fire departments was presented by Fire Chief Pelkey. The Building Inspector charges Camp Danbee a flat fee of \$500.00 per year. Selectman Leach motion that the Fire Chief charge Camp Danbee a flat fee of \$500.00 per year for inspections, Selectman Haskins second, 3-0.

Item 13: Discussion and possible vote on Woodland Trails Partnership Member Description: TA Welch was not clear about the responsibilities of the appointment and will send a letter to the person in charge of Mohawk Trail Woodland Partnership and will get back to the Selectboard. TA Welch assumed that the person appointed would attend quarterly meetings, understanding forest management and pilot program. This will be revisited when TA Welch gets a response.

Item 14: Public Input: N/A

Item 15: Review and Approve Accounts Payable, Treasury Warrants and Payroll Warrant: Two of the Fire Department invoices were pulled from the Accounts Payable Warrant. The Selectboard had questions for Chief Pelkey, and he had already left the meeting.

Item 16: Adjourn: Selectman Leach made motion to adjourn the 08/08/2022 BOS Meeting, Selectman Cullett second, Vote 3-0. The 08/08/2022 BOS Meeting adjourned at 8:58 P.M.

Articles used:

Minutes- 6/27/2022, 7/11/2022, 08/01/2022

Warrant V04-2022

Appointment letters

Fire Department Fees Spreadsheet

Patriot Properties contract

Respectfully Submitted,

Terry Walker

Administrative Assistant

Verne Leach, Chairman

Doug Haskins, Selectman

Bruce Cullett, Selectman

Date Approved: 8/23/22

