

**SELECT BOARD MEETING MINUTES | June 10, 2020 | 6:00 P.M.**

COMMUNITY CENTER

**Present:**

Verne Leach, BOS Chairman / ACO  
Ed Munch, Selectman / Historical Commission  
Bruce Cullett, Selectman / Police Sergeant  
Caleb Mitchell, Town Administrator  
Irene Morrison, Administrative Assistant

Item 1: **Call to order:** 6:00 P.M.

Item 2: **Roll Call:** Chairman Leach present, Selectman Cullett present, Selectman Munch present

Item 3: **State recording status:** Irene Morrison recording; Live stream on Town Clerk Facebook page

Item 4: **Review and vote to approve the 6/20/20 Annual Town Meeting Warrant**

The BOS and TA Mitchell reviewed the ATM Warrant changes discussed at the 6/1/20 BOS Meeting. TA Mitchell said he would review the changes he made.

**Article 3:** Transfer of Free Cash the sum of \$15,000.00 for CBRSD Capital Assessment.

**Article 4:** He put the whole amount for the Capital Assessment in case Article 3 fails, so that when we vote on Article 4, if Article 3 passes, then that amount can be lowered to \$128,328.00.

**Article 8:** Three Articles were combined. We put the Town Administrator Salary and the Assistant Assessor Salary under Article 8. Administrative Compensation Account was changed to Administrative Assistant Account

**Article 25:** to read “Boom Mower Hydraulic Motor”.

**Article 33:** Changed from 2/3 vote to majority vote per Town Counsel. We would enforce the Wetlands Protection Act by the default State Law. Mr. Cullett said a lot of people are going to wonder what this is all about, and asks TA Mitchell to represent the Conservation Commission at the Meeting to explain that the current By-Law, whenever adopted, is unenforceable, and is more stringent than what MA DEP has in it’s Wetland’s Protection Act.

**Article 34:** Mr. Munch said we should have the restrictions in Sec. 20 of the Conflict of Interest Law listed when we go to the ATM. He said we should have a copy of that information to be able to respond to someone asking a question in the audience.

**Article 35:** Changed from Assessors Overlay Account. At the Assessor Meeting on Monday evening, they voted to transfer \$8,000.00 from the Overlay Surplus Account.

**Article 36:** He added “authorized by G.L. Chapter 41, Section 1 or take any other action thereto” per Town Legal Counsel opinion. Mr. Leach said he wouldn’t mind a 3-year Elected position, but he’s not for it becoming an Appointed position. Mr. Munch said by appointing someone we can pick someone who has the qualifications as opposed to someone being Elected that doesn’t have all the qualifications. He said it could be dangerous to the rest of the Town even. “You need someone with technical experience in order to be a Tree Warden.” Mr. Cullett asked Mr. Leach if he had specific reasons why he wants to keep it as an Elected position. Mr. Leach said, “Because it’s been Elected. It was Elected for a reason and by taking these positions away from Elected, we’ve tried to take Elected positions away for good reasons, and the public wants no part of that.”

Mr. Cullett named a couple typos he’d like to see corrected.

Mr. Leach motions to approve ATM Warrant pending changes. Mr. Munch seconds. All agree. **VOTE 3-0**

**Item 5: Review and vote to approve application for Corona Virus Relief Fund / Cares Act Grant**

TA Mitchell explained the process for submitting the Application. Mr. Cullett provided a list of building modifications to provide for social distancing and safety of employees and visitors. Modifications to include access controls, partitioning, sneeze guards/plexiglass barriers, intercom/door buzzer and air purification equipment: \$25,000.00. Professional Cleaning Services: \$19,500.00; Public Health Nursing Services for contact tracing:\$1,000.00; a Health Agent for additional labor related to COVID-19: \$1,000.00; Audio/Video computer equipment for employees to work and conduct meetings remotely: \$6,000.00; Personal Protective Equipment (PPE) for employees and the public visiting Town Hall: \$4,500.00. Mr. Cullett said if we're going to purchase a vacuum, instead of a residential grade with a HEPA filter, he would recommend a real HEPA Vacuum that's used in the industry. One is Neuro Clean that goes for about \$600.00, but they're a Commercial HEPA equipped pancake vacuum. All for a total of \$58,100.00. (*See COVID-19 Funds*)

Mr. Leach motions to approve the application for the Corona Virus Relief Fund / Cares Act Grant for \$58,100.00. Mr. Cullett seconds. All agree. **VOTE 3-0**

Mr. Cullett motions to authorize Mr. Leach to sign the Application. Mr. Munch seconds. All agree. **VOTE 3-0**

**Item 6: Adjourn**

Mr. Leach motions to adjourn the BOS Meeting of 6/10/20. Mr. Cullett seconds. All agree **VOTE 3-0**

**The BOS Meeting of 6/10/20 adjourned at 6:44 P.M.**

**Articles used:**

- 6/10/20 BOS Meeting Agenda
- Annual Town Meeting Warrant
- Application for Corona Virus Relief Fund / Cares Act Grant
- COVID-19 Funds

Respectfully submitted

*Irene J. Morrison*

Administrative Assistant

Verne Leach, Chairman \_\_\_\_\_

Ed Munch, Selectman \_\_\_\_\_

Bruce Cullett, Selectman \_\_\_\_\_

**Approved: 6/15/20**  
Date