

SELECT BOARD MINUTES | March 30, 2020 6:00 P.M.

TOWN HALL MEETING ROOM

Present:

Verne Leach, Chairman
Ed Munch, Selectman/Historical Commission
Bruce Cullett, Selectman/Police Sergeant
Caleb Mitchell, Town Administrator
Treasurer Wendling, Treasurer/Tax Collector
Irene Morrison, Administrative Assistant

Item 1: **Call to order:** 6:00 p.m.

Item 2: **Roll Call:** Chairman Leach present, Selectman Munch present, Selectman Cullett present

Item 3: **State recording status:** Mr. Leach and Irene Morrison recording, & live stream on Town Clerk Facebook page

Item 4: **Review and Approve Meeting Minutes for 3/9/2020, 3/15/20, 3/23/20**

*Mr. Cullett motions to approve the 3/9/20 BOS Meeting Minutes. Mr. Leach seconds. All agree

VOTE 3-0

*Mr. Leach motions to approve the 3/15/20 Meeting Minutes pending changes. Mr. Munch seconds. All agree

VOTE 3-0

*Mr. Leach motions to approve the 3/23/20 BOS Meeting Minutes. Mr. Cullett seconds. All agree

VOTE 3-0

Item 5: **Updates from Departments**

Historical Commission – Mr. Cullett reporting on behalf of Historical Commission

Mr. Cullett indicates that Jim Kenney, Historical Commission Chairman has requested via e-mail that the following be communicated during the “Report from Departments” regarding a Member on the Historical Commission who has been inactive since last September. During the last Historical Commission Meeting they agreed to approach the BOS and ask that a new Member be appointed that can be more proactive. Mr. Cullett replied to Mr. Kenney and asked if anyone had been able to speak with the Member in person or on the telephone . Mr. Kenney has said back in August or September he spoke with the Town Clerk as to how best to address his absence. Town Clerk Leach tried to reach the Member by e-mail and by phone, which prompted him to reply to Mr. Kenney’s e-mail. That was the last he heard from the Member. Mr. Kenney is asking if the BOS would consider appointing a new Member. Mr. Leach said if he has been inactive for the past 6 months, and the Historical Commission is busy with their part in the 250th Celebration, they need to have all 5 active Members. Mr. Leach said it’s a reasonable request. (*See e-mail communication from Historical Commission*)

*Mr. Leach motions to go forward with posting the position for Historical Commission and removing Mr. Tremble from the position. Mr. Cullett seconds. Mr. Munch recuses due to being a Member of the Historical Comm. **VOTE 2-0**

TA Mitchell questions what the process is for removing somebody from the Commission. He's not sure about someone being removed from the Commission before appointing someone else. Mr. Cullett said he's not sure either. He will follow up with Town Council. There will be further discussion at the next BOS Meeting of 4/6/20.

Highway – Mr. Cullett speaking on behalf of Supt. Russell

Mr. Cullett read the notes Supt. Russell gave him for the Highway Dept. Report. "During plow operations Monday 3/23/20, the clean-up of the snow in the morning of 3/24/20, Mark slid into a tree while backing up and damaged the new dump body on the 08 International. I suggest contacting the Town's Insurance Company to look at the damage to the body. I don't believe it's repairable. The right side of the body has been bent at least 4" forward toward the cab and is twisted. Mark was very upset that this happened and was concerned he'd be fired because of the damage. I explained to Mark that I would stand up for him seeing how slippery it was during this snow event and that this is why we have insurance on our vehicles. Mark is responsible for plowing all the dirt roads because his truck has a rubber blade for the soft gravel conditions. Mark has been doing an awesome job all around town. Going forward, I ask that TA Mitchell contact our Insurance Company to come take a look at the damage. My opinion is that it may be beyond repair. If it is, we need to know right away so that we can order a new body for the truck.

As we all continue to work through this pandemic, we are trying to work outside of the garage as much as possible. Last week we began cutting brush and trees back from the Worthington line back towards Orpin Rd. This area has been overgrown for a long time. We have improved site distance around the sharp curve at the Worthington Town line. We will be cutting back all the overgrown trees that are reaching out over the road. Jeff's Tree Service is helping out with the larger trees.

Spring clean-up and sweeping will begin soon depending on the weather over the next few weeks. The last couple years we have had a resident clean up his own property, the Church, and his mother's property on North Rd. and another resident's property on South Rd. He has a broom mounted on the front of his riding lawn mower. The problem with this is the amount of debris that is being broomed out into the road and cannot be picked up by the road sweepers. This won't be tolerated any more. Last year it was done after the sweeper had already finished North Rd. It also makes it very dangerous for motorists, motorcycles, pedestrians and bicycles to maneuver around the debris that gets scattered all the way across the road. If anyone wants to know more about this, please contact me.

As soon as Spring clean-up is done, we can begin repairing blacktop roads depending on when the Blacktop Plant is opened. Then we will begin cleaning up gravel roads as soon as they are dried up enough and that the threat of snow is gone. We have completed building the flatbed on the 2004 F250.

The last thing I want to communicate is the lack of communication between the town and myself without information coming from NBSWD concerning the Transfer Station. I received a call from a friend of mine that works for Casella Waste Mngt. who wanted to know if I wanted the compactor hauled on Friday. I said yes, because it was the normal every other Friday it was scheduled to be hauled. He explained that information had been sent to the town explaining that it wasn't going to be scheduled like that anymore. The Town was notified that it needed to be called in. If he hadn't called me, I would have never known that there had been a change and the compactor might have been over-full this past Saturday. I called Linda Cernik Friday and asked that she send me any new information regarding the Transfer Station from now on. I also spoke to Linda today regarding a change in recyclables. Verne told me that we were going back to putting tin cans in the metal box. I don't agree with that practice because of wind issues and that they are always being blown out of the dumpster. After speaking with her about this, she explained that she recommended that the larger towns that have their boxes hauled almost once a week, switch to putting tin cans in the metal dumpsters to try and conserve space. After speaking with her about our situation she agreed it would be better for us to continue to put the cans in our recyclable container. So, as the responsible official for the Transfer Station, I'm stating that we'll continue to practice putting the tin cans in the recyclable dumpster to reduce the amount of debris blowing around the highway yard. The paper compactor was also repaired this morning. If anyone needs to talk to me about any of these items, please reach out to me." Justin said he's available during this meeting if we want to call him. Speaking as Transfer Attendant, Mr. Leach said, "I only mentioned that to him because Linda got hold of me and told me they were going to start putting the metal cans in the metal dumpster. I talked to him Saturday and referred that to him." Mr. Cullett requests that if anything comes into anyone else, and Justin hasn't been copied on it, make sure you send it his way.

Town Administrator – Caleb Mitchell reporting

TA Mitchell informed the BOS of the status of the Free Cash situation. He indicates the last and most recent report he got was that there is still \$13,000.00 to reconcile. “The status is still the same as it was 3 weeks ago and hasn’t moved forward. She and Assistant Accountant Gruele need to come together to try to see if they can bridge that gap.” Mr. Cullett requests that Treasurer/Tax Collector join in the meeting. There is concern in having FY21 in the budget and that’s something that’s going to have to be looked into as far as whether we cancel or we delay the ATM. TA Mitchell said he knows that in the past we’ve billed twice a year. He doesn’t know if it’s a possibility, but you could potentially approve the tax rate based on last year and send out a preliminary tax bill. Then when the tax rate is actually true, based on the budget that’s approved at our ATM, then the second half would be whatever the balance was. Mr. Leach said he listened to a seminar today put out by KP Law, and they explained how all that could be done. “Once we get down to it later on in the agenda, I’ll explain it.”

Treasurer Wendling joined the meeting, and said what she has now, is \$12,220.45. She said she would contact Assistant Accountant Gruele tonight to see if they can get together to figure out if they can get that figure any closer. Sharon is showing more than what Treasurer Wendling is and that’s typically not a normal thing. She doesn’t want to submit it with that much variance. She said she has to get Real Estate bills out by Wednesday. She said Sharon has been waiting on her. She will look at the Uni-Pay Bank Account and other things again. She said we’ve never had that big of a variance. She doesn’t know if they’re going to hold our money this month or not. Mr. Cullett said we haven’t gotten a letter. Treasurer Wendling said another piece of this conversation is that the municipality might run into cash flow problems. Mr. Munch said, “We should be contacting the state saying we’re in a position of a cash flow problem. All these concerns are something we have to look into. We have to get some guidelines from the State. When they made this emergency declaration, what guidelines do we have as far as running the town?” Treasurer Wendling said as of last night, President Trump has now pushed this out to April 30th. Treasurer Wendling said with Covid-19, it’s going to affect the municipalities hugely. Mr. Munch asked Treasurer Wendling if with the way things are going, are the towns going to be able to charge an interest charge. Treasurer Wendling said on the Collector/Treasurers Forum someone just put out a few days ago that the Governor’s Office was putting out some sort of Legislation about waiving interest until June 1 or 15th. The way that it was written was for 4th quarter payments. That’s not what that is for a semi-annual town. They’re not factoring that in. Mr. Leach said a lot of other towns are waiving the late fee for a month or more. Treasurer Wendling said we’re dictated by whatever the Mass Law says. She said we can waive up to \$15.00. She asked if she was still going to pursue her tax titles on people who didn’t pay their taxes last year because it affects this year, but now they don’t have the means. Treasurer Wendling said she doesn’t know what projects we have going, but we could possibly control some of our spending here. Mr. Cullett said CBRSD will be sending us an invoice at the end of the 3rd quarter. He said there may be an adjustment in that given that the buses aren’t going to be operating for 2 or 3 months. He said we still have some money raised & appropriated for budgets. We can ask for certain things to be put off. He asked Treasurer Wendling what her prediction is as to when she will have the time to donate to this. She said she would like to be done with it this week. Mr. Cullett asked if when DOR Certifies Free Cash and they see that discrepancy do they take that off the top of free cash, or do they expect that discrepancy to be solved? Treasurer Wendling said we always have some sort of discrepancy, but it’s never that big. TA Mitchell said the School Bill and the Highway Dept. are the expenditures of the town.

TA Mitchell reports on the situation when he arrived on Thursday regarding the encryption virus. He doesn’t have any report from Howard. Mr. Cullett said he met with Howard of Bug Busters on Thursday when he and Mark were here. He asked them to send us a report for tonight. Howard just replied saying all seems to be up and running. They don’t see any issues with the software or its’ data at this point. There were some issues with the Police Software he was dealing with in person on Thursday, then again on Friday through the software company. Mr. Cullett said he hasn’t heard anything from any of the Departments that they’ve had issues with their software. It happened sometime Saturday at 1:26 P.M. at Town Clerk Leach’s computer. TA Mitchell and Mr. Leach said they were told it was the Accountant’s computer. Howard strongly recommends against anybody bringing in anything from the outside & putting it into the network like a USB because unknowingly you might have something that could be transferred.

TA Mitchell said everything we’ve been doing is pretty much on hold right now. The Green Community there’s no ceremony. Pretty much everything has been cancelled. Mr. Cullett asked TA Mitchell if he got an executed copy of the contract for our \$25,000.00 Grant. He said he sent the signed contract but hasn’t received anything back. Mr. Cullett said

we should ask Treasurer Wendling if we received the first half of that grant \$12,500.00. It should have been electronically sent because we sent the information so it could be sent that way. Unless the state tells us otherwise, we still have to assume that June 30th is the last day for spending it. Mr. Leach said he talked to Paul Mark over the weekend, and he says it cannot be extended.

TA Mitchell said the Library Director sent him an e-mail. “Evidently, she’s having a contractor look at the Library Building. She wanted me to point that out to the BOS. Her idea is to make it look nicer for the 250th Celebration and is writing for a Grant. (*See e-mail from Librarian*)

TA Mitchell indicates he gave the BOS a letter that was addressed to them rather than the Assessor’s about an Abatement Application. Mr. Cullett said that may have been on the envelope, but at the bottom it was cc’d to the BOS. He also gave the BOS a letter from the Town of Hinsdale regarding the way we voted on Capital Bond for CBRSD. This seems like a continuing struggle between the towns of Dalton and Hinsdale. (*See letter from Hinsdale*)

Town Clerk – Mr. Leach reporting on behalf of Town Clerk Leach

Town Clerk Leach is wondering if it would matter that much if we went to 55 stickers instead of 52, because the stickers come on slips of 5. She had contacted Linda Cernik of NBSWD to see if it would change anything. Linda wrote back that it would not. It is up to the BOS to decide. Mr. Cullett said Linda mentioned in the meeting that it was 50 or 52, and if we went beyond that it would affect the Grant money from DEP. Mr. Leach indicates she said, “When I report I will state 52-55 free tags.” Mr. Cullett said as long as it doesn’t jeopardize the purpose behind us reducing the number of bags which was to open us up for additional funding from DEP. Mr. Leach said Supt. Russell repaired the paper compactor.

Mr. Cullett said, “Regarding a discussion that we had last week, when the Police Chief leaves on 4/24/20, there was talk about making me the acting Chief for a time, and he has been in contact with the State Ethics Commission. That cannot happen without it impacting a couple of other things. To be considered for that position, I would have to vacate the Select board for 30 days prior to you considering me to that position. They look at an Interim Chief the same way they look at someone being appointed for the Chief position. By default, I am the Sergeant and would be in charge of the Department.” Mr. Leach asked if there were any restrictions on that. He told Sergeant Cullett that if he found that there are restrictions, to find out if the BOS, seeing that we fill in for positions that are empty if it’s awarding firearms, licenses, whatever is needed if the BOS could take care of it. Sergeant Cullett said he thinks you can do that if you don’t have a Police Dept., but there are a lot of things that would have to happen. CJIS Certification for anybody that’s dealing with firearms, knowing how to fingerprint somebody etc. Mr. Munch asked that he take the time to make sure everything is clear. What we’ll do is take no action. Just leave it as vacant. Mr. Leach said, “If this is going to be going on for a while, the Sergeant puts in anywhere from 10 hours a week for what he’s being paid. This is going to go anywhere from 20-25 hours a week from 10, so he should be compensated for such.” Mr. Cullett said he has looked at our budget for the rest of the year. He thinks even with additional hours coming out of our regular wage budget, I think we’d be fine until the end of June. Mr. Leach said even if he does 10 hours as Sergeant and 10 hours of Chief. Mr. Cullett said he thinks the BOS would have to acknowledge the position of the Police Sergeant position, at least temporarily becomes a 20+ position. He said he has looked for guidance from Ethics Commission. They have provided him with written guidance that’s confidential, but it’s up to me to divulge it. My 2 options if I am interested in becoming Police Chief, is I would have to resign for 30 days from the BOS before you could consider me for that position. Second option is if an Article in the Town Meeting was put forth and approved by voters that would allow the BOS to consider him for the position while he’s still serving on the BOS. But that’s only with Town Meeting approval.

Item 6: Discussion and possible vote on the Town Hall closed to public status

Mr. Leach said it sounds like they’re going to extend restrictions regarding schools until 5/4/20. He would like to extend closing of Town Hall until at least to 5/4/20 and go from there. Mr. Cullett said it falls in line with the federal guidelines right now. The State hasn’t adopted it yet, but the Federal Gov’t has recommended the social distancing protocols through the end of April.

*Mr. Leach motions to continue the “No Public Access to the Town Hall until May 4, 2020. Mr. Munch seconds. All agree. **VOTE 3-0**

Item 7: **Discussion of Police Chief's job description**

TA Mitchell has provided a copy of the Lanesborough Police Chief Job Description. TA Mitchell said he was not able to find a job description for Police Chief. Both he and Irene Morrison were not yet employed by the Town when the Police Chief was hired. Speaking as Police Sergeant, Mr. Cullett said there was no advertisement or posting when that position was filled last. Chief Henault said he would provide us with a job description also. Mr. Leach would like to table Item 7 until the next BOS Meeting of 4/6/20.

Item 8: **Discussion and possible vote to approve Policy for scrap metal dumpster at Transfer Station**

Mr. Cullett said the Policy can be very simply a sign posted on the Metal Dumpster with something like the draft "The Scrap Metal Dumpster is for scrap metal only. All items placed in the Scrap Metal Dumpster shall become the property of the Town of Peru. No items are removed from the Scrap Metal Dumpster by any member of the public or employee of the Town of Peru by order of the Peru Board of Selectmen. This is just wording for a sign. TA Mitchell recommends adding at the top of the sign put, "Transfer Station Scrap Metal Dumpster Policy" This document will then be put in the files as the Policy. Speaking as Transfer Attendant, Mr. Leach said if Mr. Munch and Mr. Cullett want to sign this draft, he can hang this up at the Transfer Station. Mr. Munch said if we're making this a policy, we're going to have to vote on it. This draft document can be given to Supt. Russell so he can plan to get the sign made up. TA Mitchell will add his recommendation of "Transfer Station Scrap Metal Dumpster Policy." Transfer Attendant Leach said he would probably shut the door, so people have to read the sign and if somebody has a large item, he'll open the door.

*Mr. Cullett motions to approve this with the change TA Mitchell recommended effective immediately. Mr. Munch seconds. Both Mr. Munch and Mr. Cullett agree. Mr. Leach recuses for the reason being he is Transfer Attendant.

VOTE 2-0

Item 9: **Open and review Sealed Bids for Vocational School Transportation**

TA Mitchell said there are no other bids. Mr. Leach said we have received one sealed bid from Dufour. He opened the bid is from Peru to Smith Vocational \$201.48 per day. Calculating that figure x 180 days would be \$36,266.40. Item 9 will be awarded at the 4/6/20 BOS Meeting.

Item 10: **Open and Review Sealed Bids for Town Hall/Community Center Electronic Sign**

TA Mitchell said there are no other bids. Mr. Leach opened the one bid from Callahan Signs. The total of the bid is \$22,306.00. Mr. Cullett said there should be 2 options. **Option 1** is a full color 20mm display. **Option 2** should be a monochrome red display. The size is specified in the invitation to bid, but they filled out their own bid form. Mr. Leach said he doesn't see this as a valid bid without what we asked for. Item 10 will be reviewed and discussed once again at the 4/6/20 BOS Meeting.

Item 11: **Award bid for Town Mowing**

*Mr. Cullett motions to award the Town Mowing Bid to JRD. Mr. Leach seconds. All agree **VOTE 3-0**

Item 12: **Discussion and possible Vote on Senior Transfer Attendant pay**

Mr. Cullett said the intention when we agreed to adopt the minimum wage as it applies to the Transfer Station Attendant was to keep the Senior Transfer Station Attendant earning \$1.00 more per hour than the other Attendant. Currently as of 1/1/20, minimum wage went up, so the pay for our 2nd Transfer Station Attendant went up as well. The Senior Transfer Station Attendant's pay never changed.

*Mr. Cullett motions to ensure that the Senior Transfer Attendant's hourly wage is \$1.00 per hour more than the minimum wage automatically from here forward. Mr. Munch seconds. Mr. Leach recuses for the reason being he is Transfer Attendant. **VOTE 2-0** Mr. Cullett said that will be retroactive to 1/1/20 of this year.

While on the subject of Transfer Attendant, Mr. Munch said, “In this crisis (COVID-19), I think we or the BOH should mandate that the Transfer Attendant’s wear rubber gloves all the time they are on their job.” Mr. Cullett said in addition to COVID-19, there’s a variety of other things that the Attendant could be exposed to down there as dangerous or more dangerous. It’s not a bad idea to require gloves. It wouldn’t be a bad idea for a lot of things. However, Verne has a point where he’s not intentionally in contact with anything, however, it’s unavoidable when you pick up things in the area that have blown away, move cans, bottles to close the container. People are in contact with the sides of the container.

*Mr. Munch motions that we enforce a rule that the Compactor Attendant’s wear rubber gloves provided by the town. Mr. Cullett seconds. Both Mr. Munch and Mr. Cullett in agreement **VOTE 2-0** Mr. Leach recuses for the reason being he is Transfer Attendant.

Item 13: **Discussion and possible Vote to change the Annual Town Meeting Date**

Item 13 – Tabled to BOS Meeting of 4/6/20

Item 14: **Discussion to change the Annual Town Election Date**

Mr. Leach listened in on a Seminar put out by KP Law today and most of the Annual Town Meetings if they are after May 30, and you did not post them yet, you do not have to change the date officially through the State. Mr. Munch said he’d like to see the Election and the ATM to be cancelled as far as the dates pending more information from the State. Mr. Leach said he doesn’t see the need for that. Mr. Munch said he does, because we need time to plan these, post things, time to get things out, and if we don’t make a resolution as far as we’re going to put this on a temporary hold until we get more info from the State, this could creep up where we’ll be in a position where we will have to go through the State and go through more paperwork. Now we don’t have anything scheduled, so we could get away with saying this. Mr. Munch said Town Clerk Leach is starting to give out the Application for Nomination Papers today and plans on having the Election on June 13. It takes that long for the process. Mr. Cullett said if we’re going to go in accordance with what the State has enacted, we’re allowed to postpone the Election without picking a new date. It’s an indefinite postponement that we’re allowed to vote on. It doesn’t say anything about Town Meeting. Mr. Leach said they’re talking about mail-in, voting early. Mr. Cullett asked how you’re supposed to get nomination papers filled out. TA Mitchell said you can send out nomination papers and the date you have scheduled for the election, you don’t have to change that. If you have to postpone the Election to a later date, you don’t even have to change the dates on the ballots supposedly. Mr. Leach said that according to KP Law today, Nomination Papers are still required. Other towns are having their elections in May. Mr. Cullett called the Town Clerk and put her on speaker phone letting her know the BOS have some questions on the timing of the Election and what is required for Nomination Papers and things of that nature. Town Clerk Leach said she had a Webinar today with Lauren Goldberg of KP Law. We have to have a date for our Elections. They can be postponed to a later date, but we do have to have a date scheduled. There were pointers as far as Nomination Papers go. They were talking about drop boxes suggesting to people that have their own pens, possibly one paper per signature, so they’re advising us on all this. Mr. Cullett asked how about when people pick up their Nomination Papers. They’re going to send in “Intention to be a Candidate which will come in the mail or the drop box, and she will take that and mail them their Nomination Papers, or I’ll meet them outside if they want to do it that way, but she is going to suggest we mail them. When they send them back, they should be mailing them back possibly with a receipt that they’ve been received. If not, they can also put them in the drop box. Mr. Cullett asked if as far as the signatures being verified, are we going to have our Board of Registrars suited up with masks. She does that herself. All the signatures get verified through the State computer. As we do absentee ballots, there’s a signed paper by all 3 BOR that can be stapled on to that. Mr. Cullett asked if they have to verify those signatures themselves. She said in this case they don’t have to as long as that paper is attached with their signatures. She goes through the signatures, I have to put those names in the State Computer, and it tells me if that signature is verified or not or refused. She then marks if off on the nomination paper whether it’s accepted or not. Mr. Munch asked how people go around to get signatures when they’re not supposed to be making contact with them. She is going to suggest having people do that to do it on a clipboard and hold the clipboard and let somebody sign it with a pen without touching the paper and clipboard. Or they can have one nomination paper for each signature. She said in Windsor, they’re going to be doing a drive through election. The other measure that she’s taking is to have a 4-hour election this year under the circumstances. Mr. Munch asked if there would be a problem if we rescheduled the election for later. She said no, if we absolutely have to. First time beside absentee ballot, they’re allowing local elections to have early voting. Most of our elections if there’s not a contested race, run about 100 people. If contested, it’s about 200. An absentee and

early voting. Nomination papers have to be in the 3rd week of April. She's going to encourage people to early vote. Mr. Cullett said the only way to mail a vote now is to do absentee ballot. She said we'll do early voting for the local election. Mr. Cullett said Town Meeting is more flexible than the Election. He said the BOS sets the date initially. We haven't posted it yet, so we still have the authority to change the date. The problem with it is having everybody available. The only one we really have to have there is Town Council, but in a perfect world, if things go as they are right now, the social distancing will be over 5/4. If we continue to work to get our budget together, we could hold the Town Meeting on 5/30. Mr. Munch said both the ATM and Election dates should be postponed indefinitely. He doesn't foresee this changing. He's opposed to not changing the meetings at this point. Mr. Leach said according to KP, you can do 1/12th of the budget out of Free Cash for the month of July, but you can't go much further than that. Mr. Cullett said we're giving the authority to postpone the Election without picking a new date, but right now, it's still 2 1/2 months away. We can postpone the Election at any time leading up to it if we see a need. Mr. Munch said he thinks this is a mistake. Mr. Cullett said we have to work toward having a budget in place and getting everything taken care of for Town Meeting as if we're having the Town Meeting May 30th, and if . Mr. Munch offers another suggestion. We're not going to take any action tonight, obviously I'm just going on record thinking that it's a mistake to continue with these dates, but I don't have a problem if we continue with these dates, but I think that that both of these should be put on the Agenda, not next week, but let's figure in 3 weeks they could be put back on again. There will be further discussion at the next BOS Meeting of 4/6/20.

Mr. Cullett motions to extend to postpone the local Election without picking a new date in accordance with Chapter 45 the Acts of 2020 which allows us to do that. Mr. Munch seconds. All agree **VOTE 3-0**

Item 15: **Discussion of Fiscal Year 2021 Budget**

TA Mitchell has provided the BOS with the Official School Proposed Operating Budget and the Capital Assessment. He said the school is actually less than \$115,000.00 for the school itself. Mr. Munch said it was brought up by a former Chair of the Finance Committee on Saturday that we had talked about using Free Cash to pay down on the Tax Rate. A better idea would be using the Free Cash to pay down on the Loan Rate that's in the School Budget instead of paying down on the tax rate. When we write the Article for the Warrant ATM, instead of taking Free Cash and applying toward the tax rate, we're going to take Free Cash and apply it towards the Capital Assessment instead of raising & appropriate. *(See CBRSD Operating Budget & Capital Assessment)*

Mr. Cullett said that we have the Library budget. TA Mitchell said he still hasn't gotten bids for IT Services. Further discussion regarding budgets will be at the next BOS Meeting of 4/6/20

Item 16: **Review and Approve Accounts Payable, Treasury Warrants**

No Vendor or Payroll Warrants

Item 17: **Adjourn**

*Mr. Cullett motions to adjourn the 3/30/20 BOS Meeting. Mr. Munch seconds. All agree. **VOTE 3-0**

BOS Meeting adjourned at 8:34 P.M.

Articles used:

3/30/20 BOS Meeting Agenda
3/9/20 BOS Meeting Minutes
3/15/20 BOS Emergency Meeting Minutes
3/23/20 BOS Meeting Minutes
Letter from Jim Kenney
Chief of Police Posting
Dufour Bid
Callahan Bid
E-mail from Librarian
Letter from Hinsdale
CBRSD Capital & Operating Budget for FY21
No Vendor or Payroll Warrants

Respectfully submitted

Irene J. Morrison

Administrative Assistant

Verne Leach, Chairman _____

Ed Munch, Selectman _____

Bruce Cullett, Selectman _____

Approved: 4/27/20
Date