

BOARD OF SELECTMEN MEETING

Peru Community Center

3 East Main Rd. Peru MA

Monday, June 6, 2022 @ 6:00 PM

1. Call to order
2. Roll Call
3. State recording status
4. Pledge Allegiance to the Flag
5. Review and Approve BOS Meeting Minutes for 5/23/22 and 5/31/22 and BOS-Finance Committee Joint Meeting Minutes from 5/16/22.
6. Updates of Departments
7. Discussion and possible vote to approve Aggregate Bid for Dense Grade Material.
8. Discussion and review of Town P-Card policy.
9. Discussion and Review of the FY '23 Annual Town Meeting.
10. Public input
11. Review and Approve Accounts payable, Treasury Warrant, Payroll Warrant.
12. Adjourn

The list of matters are those reasonably anticipated by the Board which may be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

Official posting: Peru Town website: www.townofperuma.com

Posted June 2, 2022 @ 3:10pm, Kim Leach, Town Clerk

TOWN HALL 3 EAST MAIN ROAD PERU, MA 01235

SELECT BOARD MEETING MINUTES: June 6, 2022: 6:00 P.M.

Peru Community Center

Verne Leach, Chair Selectman/ACO
Bruce Cullett, Selectman/Police Chief
Doug Haskins, Selectman/Finance Committee
James Welch, Town Administrator
Terry Walker, Administrative Assistant

Public Attendees: Rick Carll

Item 1: Call to order: 6:00 P.M.

Item 2: Roll Call: Chairman Leach present, Selectman Cullett present, Selectman Haskins present

Item 3: State Recording status: N/A

Item 4: Pledge of Allegiance to the Flag: Led by Selectman Leach

Item 5: Review and Approve BOS Meeting Minutes 05/23/2022, 5/31/2022 and 5/16/2022 BOS-FIN COM Joint meeting minutes: Selectman Leach motion to put 5/23/2023 minutes on hold because they are not available, Selectman Cullett second, 3-0, Selectman Leach motion to review and approve 5/31/2022 minutes pending changes, Selectman Cullett second, 3-0. Selectman Leach motion to put 5/16/2022 BOS-FIN COM joint meeting minutes on hold, Selectman Cullett second, 3-0.

Item 6: Updates of Departments: Rick Carll, Emergency Management Director mentioned the importance of the Emergency Management Director having a good working relationship with MEMA. Rick Carll mentioned there is a quarterly meeting on June 15th and the newly appointed Emergency Management Director should attend. Also, paperwork for a \$2,500 grant must be completed to receive the grant award. Mr. Carll stressed the importance of appointing a new Emergency Management Director who will be running communications in a disaster and manning the Command Center. Mr. Carll also stressed attendance at MEMA's quarterly meetings, to keep an open line of communication with MEMA and utilizing Peru's contact Bob Barry from MEMA. At the present, Sam Haupt is second in line and TA Welch is waiting to hear if Mr. Haupt is interested in becoming the Emergency Management Director, plus there is one other interested party. TA Welch will put the two appointments on the next agenda, one for the Emergency Management Director and one for the Assistant Emergency Management Director.

Police Chief Cullett mentioned that Officer Kesiak started last week, and his certification is being brought up to speed because he hasn't been an active police officer since 2018. He is completing required training, Chief Cullett will send a verification letter to update Officer Kesiak's current certification. Recertification needs to happen by June 15th for Officer Boyne and Chief Cullett, which includes, training, questionnaires and interviews to obtain recertification.

Selectman Leach reported on 250th Celebration

- Posters 20-30 11x17 posters stapled to trees it was agreed to purchase 20 posters
- 8 garbage cans will be purchased
- 2 slow signs are at the garage
- Flags for 40 poles, Selectman Cullett mentioned that it is too late, and permission was not obtained in advance from the Utility Company
- Location of dinner on July 23rd will be at the Fire House
- Meal starting at 6:00 p.m. and Band at 7:00 p.m. possibility of keeping tent set up for these events.

- Spraying for bugs and ticks \$200-\$300 by True Greene agreed by Selectboard
- Letter to John Munch once the town receives confirmation from MIIA-Selectboard in agreement
- Second half of the meal- Smokin Brisket/ Pulled Pork
- Map for Historical Tour

TA Welch mentioned a draft regarding procurement and credit cards which is in Selectmen's folders. Also, Town Meeting approved \$2,000 for police accidental coverage with a quote of 15 officers. The amount was reduced to \$850.00 since Peru only has 5 Police Officers.

Letter will be sent to John Munch once the Town receives confirmation from MIIA, Selectman Cullett motion to send letter with changes, pending MIIA approval, Selectman Leach second, 3-0.

Item 7: Discussion and possible vote to approve Aggregate Bid for Dense Grade Material: Selectman Leach motion to make changes before the bid is placed in the Central Register adding the following: Bids will be accepted until 6 p.m. on June 20th and bids will be opened at 6:00 p.m. on June 20th at Board of Selectmen's meeting, Selectman Cullett second, 3-0.

Item 8: Discussion and review of Town P-Card Policy:

- Selectman Haskins doesn't approve of equipment purchases but replacing a part to fix a piece of equipment should be allowed.
- Purchases should be brought before the Board of Selectmen unless it is an emergency
- It was also discussed to put in Town P-Card Policy- preference to local dealers and items manufactured in the USA

Selectman Leach mentioned that Amazon will do a purchase agreement with a 30-day invoice. Selectman Leach asked TA Welch to discuss with Treasurer about setting up an Amazon account for the Town to be invoiced every 30 days.

Fireproof Safe for the Town Clerk increased from \$3,200 to \$4,549. TA Welch will tell Accountant that a consensus by the Board of Selectmen was made to carry forward \$3,292.69 from FY22-FY23 for a Fireproof Safe for the Town Clerk.

Item 9: Discussion and Review of the FY23 Annual Town Meeting: Selectman Leach mentioned that everything went well at Annual Town Meeting, and all articles passed. Selectman Haskins stated that in the future there should be a requirement for all department heads to attend Annual Town Meeting.

Item 10: Public Input: N/A

Item 11: Review and Approve Accounts Payable, Treasury Warrants and Payroll Warrant: N/A

Item 12: Adjourn: Selectman Leach made motion to adjourn the 06/06/2022 BOS Meeting, Selectman Cullett second, Vote 3-0. The 06/06/2022 BOS Meeting adjourned at 7:18 P.M.

Articles used:

- 250th Celebration Poster
- Letter to Mr. Munch
- P-Card draft
- Fireproof safe photo and price
- Aggregate Bid
- Minutes 5/16/2022, 5/31/2022

Respectfully Submitted,

Terry L. Walker
Administrative Assistant

Verne Leach, Chairman



Doug Haskins, Selectman



Bruce Cullett, Selectman



Date Approved: _____

RECEIVED
JUL 18 2022
Kim Leach
TOWN CLERK
TOWN OF PERU