

Selectboard-Finance Committee Joint Meeting

Peru Community Center 3 East Main Rd. Peru MA

Thursday, March 3, 2022 @ 6:00 PM

1. Call to order
2. Roll Call
3. State recording status
4. Pledge Allegiance to the Flag
5. Review and Approve Finance Committee Meeting Minutes from July 12, 2021
6. Provide copy of Massachusetts Conflict of Interest Law to members for review and completion.
7. Review and Discussion of all aspects of the FY '23 Annual Town Budget.
8. Fire Chief will review and present possible changes to Fire Department FY '23 Budget.
9. Public input
10. Adjourn

The list of matters are those reasonably anticipated by the Committee which may be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

Posted February 28, 2022 @ 8:30pm, Kim Leach, Town Clerk

Official posting: Peru Town website: www.townofperuma.com

Selectboard-Finance Committee Joint Meeting

MINUTES

Peru Community Center 3 East Main Rd. Peru MA

Thursday, March 3, 2022 @ 6:00 PM

1. Call to order: 6:00 p.m.
2. Roll Call: Selectman Leach, Selectman Cullett, Finance Committee Member Haskins, Finance Committee Members: Chairman, Jesse Pelkey, Kim Leach, Sam Haupt, Darryl Darby, plus DPW Superintendent, Justin Russell
2. State recording status N/A
3. Pledge Allegiance to the Flag led by Finance Committee Chairman, Pelkey
4. Review and Approve Finance Committee Meeting Minutes from July 12, 2021,-Sam Haupt motion to approve, Doug Haskins second, all in favor
5. Provide copy of Massachusetts Conflict of Interest Law to members for review and completion. Town Clerk Leach provided all Finance Committee Members with Conflict-of-Interest packet, everyone signed sheet and returned to Town Clerk Leach
6. Review and Discussion of all aspects of the FY '23 Annual Town Budget.
 - Legal reduce to \$9,000
 - Town Administrator \$30,000 which is a benefited position
 - Selectman Salary-level fund at \$10,413
 - Selectman Expense- level fund at \$2,500
 - Admin Comp -hold
 - Continuing Ed -\$6,530
 - It- level fund at \$19,000
 - Website -hold
 - Accountant Salary-hold
 - Auditor- level fund \$1.00
 - Assessor's Salary reduce to 1 member utilize contracted service RRG \$3,471
 - Assessor Expense- level fund \$1,000
 - Assistant Assessor Account will be for contracted services RRG \$32,400
 - Tax Map Maintenance -level fund \$1,600
 - Assessors' Computer Software reduce to \$ 2,400
 - Assessor Utility Appraisal -level fund \$3,500
 - Treasurer Salary-hold
 - Treasurer Expense – level fund 1,500
 - Bank charges level fund \$100.00
 - Treasurer Tax Title \$6,000
 - Annual Software: \$12,646
 - Tax Collector Salary hold
 - Tax Collector Expense level fund\$1,500
 - Tax Taking level fund \$1,500
 - Tax Collector Software \$10,351

- Town Clerk Salary hold
- Town Clerk Expense \$2,000
- Election & Board of Registrars \$5,850
- Conservation Commission Expense \$400
- Berkshire Regional Planning Commission \$677
- Board of Appeals level fund \$100.00
- Officer's milage \$2500.00
- USPS -level fund \$3,000
- Office Supplies \$2,000
- Police Expense \$5,145
- Police Wages hold
- Police Cruiser Maintenance \$3,500
- Police Chief Salary hold
- Internet hold
- Comm Service 911 hold
- Forest Warden Salary hold
- Vol FD -level fund \$20,000
- Fire Chief Salary hold
- Fire Station Mortgage hold
- Firemen's Building Maintenance -level fund \$1,500
- Vol FD Insurance reduced to \$6,500
- Hinsdale Ambulance hold
- Insp of Animals hold
- Animal Control Salary hold
- Animal Control -level fund \$600
- CBRSD Operating / Transp Expense \$883,913
- CBRSD Capital \$ 110,695
- Vocational School Tuition hold
- Voc Sch Transportation \$39,408 (\$218.93) per day
- Peru Library hold
- Library Director Salary hold
- Road Superintendent Salary hold
- Highway Employee Wages hold
- Temp Summer Help hold
- Highway Uniforms-level fund \$3,700
- Material Hard Road Surfaces – level fund \$28,000
- Material Gravel Roads- level fund \$20,000
- Road Machinery Maintenance – level fund \$25,000
- Gas & Fuel - \$30,000
- Town H & B – level fund \$16,750
- Highway Garage Mortgage -level fund \$12,020
- Tree Removal-level fund \$20,000
- Snow Roads Public – level fund \$80,000
- Snow Roads Private – level fund \$500
- Compactor- Selectman Leach recused himself-level fund \$38,000
- Northern Berkshire Solid Waste- \$2,794
- Health Department \$11,900

- Compactor Attendant hold
- Council on Aging- level fund \$400.
- Elderly Outreach Program – level fund \$525
- Council on Aging Salary hold
- Cemetery Sexton hold
- Cemeteries hold
- Veterans Agent Salary \$500
- Veterans Services \$6,000
- Town Building Maintenance-level fund \$15,000
- Utilities Electric \$12,000
- Utilities Heating \$16,500
- Utilities Telephone \$1,500
- Town Hall Cleaning hold
- Town Green Park Mowing hold
- Partridge Field Playground-level fund \$1,500
- Interest on loans-level fund \$1,000 but may increase
- Town Insurance hold
- Town Report – level fund \$2,000
- BCRS Assessment hold
- Mass Unemployment hold
- Medicare hold
- Health Insurance hold
- Reserve Fund hold possibly fund with Free Cash

Police Department: Chief Cullett recused himself and spoke on Police Reform Continuing Education for all officers. All Police Officers must be certified through the Bridge Academy. Training is 350 hours for 4 weeks in person - central /eastern part of the state. \$7,500 per person. All new hires will need to be certified through Bridge Academy before being hired as a Police Officer. Selectman Leach suggested Free Cash for a one time line item.

IMC annual software support program in cruiser hold new line item

7. Fire Chief will review and present possible changes to Fire Department FY23 Budget:

Fire Department: Jesse Pelkey recused himself as Finance Committee Chairman.

General Expense \$24,000 DCR increased grant funding /matching grant, OSHA requires cascade system be inspected every three months, pumps certified every year for insurance company to replace vehicles, Selectmen Cullett mentioned that DCR is a onetime expense . Chief Pelkey revised FY23 budget to raise and appropriate \$20,000 and \$3,000 from Free Cash. Some of the items for DCR Grant for next year include boots, hand tools and hoses which should be replaced every 10 years.

Chief Pelkey also requested \$1,700 for a pump house heater. Subzero temperature causes valves to freeze. Radiant heater would keep internal valves from freezing.

Street signs-entire town \$4,000 Chief Pelkey mentioned that all residences should have numbers for emergency calls. Finance Committee member Leach agreed that having all the houses numbered with reflective signs was a great idea. If this is agreeable to everyone, funding could possibly be from Free Cash.

Chief Pelkey dropped Jaws of Life from his budget request

Cemetery flag poles and signs \$2,400 possibly from free cash
Town hall cleaning- TA Welch will revisit Priority Cleaning
Town Green Park Mowing bids are out
Playground level fund. Finance Committee member Haskins mentioned that Free cash could be used for ballfield. Finance Committee member Leach mentioned that a neighboring town received \$68,000 from an ARPA grant for a playground.
Highway \$12,000 boom mower, 2 safety windows \$14,062,
Possibly use ARPA grant for a Fisher Sander for the Highway Dept \$5,200

Next meeting Free Cash available, ARPA funds, Salaries, 3/24/2022 6:00 p.m.

- 8. Public Input N/A
- 9. Adjourn: Sam Haupt motion to adjourn at 7:52 p.m., Darryl Darby second, unanimous vote to adjourn.

Items used
FY23 budgets
FY23 spreadsheet
Minutes from 7/12/2021 approved

Respectively submitted,

Terry L Walker
Administrative Assistant

Darryl Darby, Finance Committee Member *Darryl Darby*

Douglas Haskins, Finance Committee Member *Douglas Haskins*

Samuel Haupt, Finance Committee Member *Samuel Haupt*

Kim Leach, Finance Committee Member *Kim Leach*

Jesse Pelkey, Finance Committee Chairman *Jesse Pelkey*

Selectboard:

Verne Leach, Chairman *Verne Leach*

Bruce Cullett, Selectman *Bruce Cullett*

RECEIVED
MAR 28 2022
Kim Leach
TOWN CLERK
TOWN OF PERU

3/28/22