

TOWN HALL 3 EAST MAIN ROAD PERU, MA 01235

**SELECT BOARD MEETING MINUTES: July 26, 2021: 6:00 P.M.**

COMMUNITY CENTER

Verne Leach, Chair Selectman/ACO

Bruce Cullett, Selectman/Chief of Police

Doug Haskins, Selectman/Finance Committee

Caleb Mitchell, Town Administrator

Jesse Pelkey, Acting Fire Chief Peru Volunteer Fire Department/Finance Committee

Item 1: **Call to order:** 6:00 P.M. **Roll Call:** Chairman Leach present, Selectman Cullett Present, Selectman Haskins Present

Item 2: **State Recording status:** Caleb Mitchell recording; Leach recording

Item 3: **Pledge of Allegiance to the Flag:** Lead by Selectman Leach

Item 4: **Review and Approve Meeting Minutes for 6-14-2021, 7-12-2021, & 7-19-2021:** Leach motions to approve 6-14-2021 Minutes of Meeting pending changes, Cullett seconds, all agree. **Vote 3-0.** Leach motions to approve Minutes of Meeting 7-12-2021 pending changes, Cullett seconds, all agree. **Vote 3-0.**

Item 5: **Update to Departments:**

**Acting Fire Chief:** Maintenance & Certification of Vehicles being done; Andrus Generator start of service due to relocation; Contacted Madson Overhead Door service to upgrade fire station doors due to loss of heat to replace door seals; Forest Fire at Haskell Road Water tank broke off (Brush truck #1); Cullett discussed new OSHA regulations, which new members of fire station would have to comply. Current members grandfathered.

**Town Administrator:** Email from Sam Haupt regarding Ferrell Gas Company, we need to schedule a pre-permitting presentation. Email from Sam Haupt about broadband, he contacted Paul Mark office. I contacted Paul Mark by email, and they said we had to contact the Governor's office to request release of funding to complete broadband. TA Mitchell informed Select Board members that he has been trying to get the lightning project going, and we were supposed to receive a check \$10,000 from the Green Community program as part of the Grant. Green Community co-ordinator said the funds released in May. Contractor stated Eversource still needs to certify energy credits. Credit Card Policy, Town usually prefers invoice, especially for more expensive purchases. Discussion of use of credit card. A lot of business is done online now, and you can usually save money. Cullett recommends debit card use with limit on it. Town has \$3,200 limit on credit card. Haskins thinks each department should have own credit card. Departments can have their own credit card under the same account.

Item 6: **Discussion and vote to appoint Edward Munch as Part-Time transfer Station attendant:** Cullett motions to hire Edward Munch as a back-up part-time transfer station attendant, Haskins seconds, vote is 2-0. Leach abstained

Item 7: **Discussion and Possible Vote to appoint Justin Russell as Tree Warden:** Leach motions to appoint, Cullett seconds, All Agree **Vote 3-0.**

Item 8: **Discussion and Review of job applications for Administrative Assistant Position:** Members decide to interview Gabby Johnson and Ctaci Duchaine.

Item 9: **Review, Discuss and Possibly vote to approve Job Description for Town of Peru Fire Chief Position:** Select Board reviewed the draft job description and made changes to be incorporated into the existing job description and continue until next scheduled meeting to review the amended job description.

Item 10: Discussion of 250<sup>th</sup> Town of Peru Anniversary Updates: Leach states next meeting is scheduled for Thursday 7-29-2021 at 5:30PM.

Item 11: Public Input: None

Item 12: Review and Approve accounts payable and Treasury Warrants, Payroll Warrant: BOS signed warrants #V02-2022

Item 13: Adjourn:

Leach made motion to adjourn the 7-26-2021 BOS Meeting, Haskins seconds. All agree **Vote 3-0. The 7-26-2021 BOS Meeting adjourned at 8:21 P.M.**

Articles used:


- 7-26-2021 BOS Meeting Agenda
- 6-14-21, & 7-12-21 BOS Meeting Minutes
- Draft job description fire chief
- Resumes Administrative Assistant Position
- Warrant #V02-2022
- Appointment paper Tree Warden
- Letter of Interest for Transfer Station Attendant from Edward Munch

Respectfully Submitted  
*Caleb Mitchell, Town Administrator*

Verne Leach, Chairman



Doug Haskins, Selectman



Bruce Cullett, Selectman



Date Approved: \_\_\_\_\_

**RECEIVED**  
 OCT 04 2021  
*Kim Leach*  
 TOWN CLERK  
 TOWN OF PERU